



Terms of Reference  
GPC-Donor Dialogue Task Team

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### **Background**

GPC-Donor Dialogue emerged as a priority workstream for the GPC during the 2011 GPC visioning process. GPC members saw discussion with donor governments on critical protection and policy issues as important, and donor governments likewise expressed a desire for regular dialogue with the GPC community on critical issues. In 2012, an initial brainstorming amongst GPC members resulted in a concept note on GPC-Donor Dialogue (see Annex 1) and explored methods to engage in two-way dialogue between donors and GPC members, as well as potential discussion topics (e.g., country-specific crises and donor protection policies). Within this workstream, the first activity was to commission a study on trends in protection funding. The study was completed in September 2013, and the GPC has widely disseminated the resultant report (see Annex 2). In April 2014, the GPC Coordinator, other Global Cluster Leads, AoRs, and one Task Team representative met with donor government representatives in Geneva to provide a briefing on GPC priorities and activities. This meeting was initiated by USAID, demonstrating continued donor interest in GPC-Donor Dialogue.

Beginning in Fall 2014, InterAction and UNHCR re-energised discussions involving the establishment of informal, regular dialogue between GPC members and donors. After discussions with GPC members and the GPC Support Cell, involved GPC representatives agreed to establish the GPC-Donor Dialogue Task Team.

### **Objectives and intent**

The GPC has constituted this Task Team to establish systematic multi-lateral dialogue between GPC members and donors on topics of mutual interest with a view to improving funding for protection and donor collaboration on policy affecting protection. This dialogue should not take the form of fundraising.

The Task Team will hold regular, informal discussion forums on protection matters of mutual interest to GPC members and donor governments in support of this objective. Whenever appropriate, the GPC-Donor Dialogue discussion forums should be the preferred fora for collective engagement between donors and GPC members on policy issues of common interest that are relevant to the Task Team. The Task Team is not the only venue for dialogue with donors on protection, and all protection actors should continue to engage with donors bilaterally, outside of the Task Team. Task Team members should coordinate with the Task Team when they meet with donors in case the Task Team wishes to convey key messages or talking points on the behalf of the Task Team.

### **Working methods**

- The work of this Task Team will adhere to *The Principles of Partnership*: equality, transparency, results-oriented approach, responsibility, and complementarity.
- Decisions are consensus-based.
- The Task Team co-chairs report to the GPC Coordinator on the work of this Task Team and keep the GPC SAG fully informed of progress in accordance with its strategic oversight role.

- InterAction and UNHCR currently co-chair the Task Team. The role of the Task Team co-chairs is to
  - Facilitate and support the overall work of the Task Team;
  - Convene meetings as necessary;
  - Maintain transparent and inclusive information flow for Task Team members;
  - Ensure robust discussion and participation by Task Team members;
  - Facilitate agreement on actionable steps;
  - Identify Task Team members to lead on specific activities or tasks;
  - With the support of Task Team members, maintain contact with donor representatives; and
  - Ensure that the GPC SAG is sensitised to planned GPC-Donor Dialogue discussion forums and agendas.
- Participation in this Task Team is open to all GPC partners. Participating organisations are encouraged to take up leadership of different activities and to contribute to the work of the Task Team through active collaboration with one another.
- Task Team members who decide to lead specific activities or tasks for the Task Team are responsible for developing work plans for the tasks involved, coordinating activities, developing and drafting materials, initiating and facilitating discussions on draft materials, and briefing the Task Team on work progress in coordination with the Task Team co-chairs.

### **Key activities**

1. Consider the sensitivities and planning issues regarding GPC-Donor Dialogue
  - Lead: Co-chairs
  - Hold discussions with Task Team members prior to and following discussion forums
2. Develop parameters and agendas for GPC-Donor Dialogue discussion forums that will address sensitivities and ensure overall success, including what confidentiality level will be required for each upcoming discussion forum. Ensure that the Task Team reviews the discussion parameters before including them in invitations.
  - Lead: Task Team volunteer
3. Construct and maintain a contact list of donors' protection technical experts or other relevant donor contacts that the Task Team can use for the purpose of the discussion forums (invitee list, topic and feedback solicitation, date and venue planning, etc.)
  - Lead: Co-chair (UNHCR)
4. Complete logistical arrangements for discussion forums
  - Lead: Co-chair (InterAction)
  - Manage RSVPs and invitations for discussion forums
  - Assist with potential logistics requirements for the discussion forums, such as the securing of a telephone-conference line or meeting space, set up of discussion space, etc.
5. Facilitate GPC-Donor Dialogue discussion forums
  - Leads: Co-chairs or the GPC Coordinator
  - Facilitate discussion and ensure good participation
  - Record feedback and donors' suggestions for future discussion topics

### **Task Team composition and leadership**

The Task Team is open to all interested GPC member organisations. When possible, the Task Team should include at least one representative from the GPC SAG, all of the GPC AORs (GBV, CPWG, Mine Action, and HLP), and other Task Teams (Protection Mainstreaming, Protection Priority, Learning, and Law and Policy). The chairing of the Task Team should be shared between one UN agency and one NGO whenever possible.

**Adoption of Terms of Reference**

The Task Team reviewed and endorsed this ToR, and the co-chairs have provided the GPC Support Cell with a copy.

**Date of adoption:** 10 July 2015