Global Protection Cluster

Terms of Reference for

Task Team on Protection Information Management / Analysis

1. Background and Justification

The collection, analysis, sharing and use of data and information on people displaced and affected by conflict and disaster is crucial to inform the analysis, strategic planning and facilitate quality and evidence-informed protection response. In recent years, a series of concerted efforts by inter-agency initiatives, GPC AoR IM working groups, inter-agency and UN IMWGs have and continue to support and strengthen protection information management work in the field, aimed at supporting protection analysis, strategy and quality protection outcomes.

The purpose of the GPC Protection Information Management / Analysis Task Team is to build upon the efforts and synergies with these existing protection IM initiatives / working groups so as to collate and facilitate the dissemination and use of protection information management standards, guidance, tools by the field protection clusters and beyond.

The GPC Task Team on Protection Information Management / Analysis will ensure synergies and non-duplication with existing protection information management / analysis working groups & initiatives, including (but *not limited to*):

- Inter-agency IMWG, led by OCHA
- The PIM Initiative, co-led by DRC and UNHCR
- GPC AoR IM working groups / task teams
- The Results-Based Protection programme, led by InterAction
- The Alliance on Child Protection in Humanitarian Action AME (Assessment, Measurement & Evidence) working group
- CIMS IMWG (UN only), led by OHCHR, aimed at establishing a Common Information Management System for Human Rights Violations

2. Objectives of the Protection Information Management / Analysis Task Team

- Collate, coordinate and disseminate to field PCs protection information management standards, guidance and tools from across the GPC AoR IM working groups / task teams (CP, GBV, HLP and Mine Action)
- Finalise, review and disseminate GPC IM toolkit / tools
- Build upon and facilitate sharing of best practices and cross-fertilization among existing inter-agency and UN IM initiatives / working groups
- Support and feed into PIM trainings for field Protection Clusters

3. Participation in the PIM / Analysis Task Team

The Protection Information Management / Analysis Task Team is open to any organisation or cluster, and members would include, but not be limited to:

- Coordinator / leads of AoR IM working groups / task teams
- Coordinator / leads of other Clusters (e.g. CCCM, Shelter, Health) IM working groups / task teams
- Coordinator / leads from the inter-agency IMWG and CIMS IMWG
- Other relevant / interested protection information management partners

4. Ways of Working

The Task Team on Protection Information Management / Analysis will be co-led by the Danish Refugee Council / DRC & the GPC Ops Cell / UNHCR.

The Co-Leads' responsibilities will include:

- Chairing meetings
- Coordinating the accomplishment of the above objectives
- Encouraging active participation from all Task Team members
- Fostering linkages with other Task Teams and other initiatives / processes to ensure synergies and avoid duplications
- Managing exchanges with non-member agencies and organize presentations and discussions, in liaison with other Task Team co-leads and the GPC;
- Preparing agendas and minutes, sharing minutes, and taking care of the necessary logistics.

5. PIM / Analysis Task Team Meetings

Task Team meetings will be convened every 2-3 months, with additional ad hoc meetings called to address particular issues, as required. Task Team meetings will be held in Geneva, with audio dial-in capacity provided for agencies in other locations. The Task Team meeting agendas will be determined by the Co-Leads in consultation with Task Team members.

6. Timeframe

These terms of reference will come be in effect for one year from the date of endorsement by the Task Team at its first meeting 27 September, 2017, after which it can be reviewed and extended by the GPC Programme Reference Group, as necessary and appropriate.