



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

Terms of Reference

Education Interns (2 positions)

Division of International Protection, Education Unit

Title: Education Intern

Duty Station: Copenhagen, Denmark

Duration: 01 February 2018 – 31 July 2018

Contract Type: Internship

Closing date: 18 December 2017

Start date: 01 February 2018

UNHCR, the UN Refugee Agency, is offering an internship within the **Education Unit** in our **Copenhagen Headquarters in Denmark**.

UNHCR's Education Section is seeking two interns for a duration of 6 months, based in Copenhagen, Denmark. This is an excellent opportunity for someone wishing to gain exposure to the leading agency on refugee education and protection, and to sharpen their professional skills. As a member of the Education Unit, the selected individual would have the opportunity to help support two ground-breaking programs that help enable education to refugees around the world.

UNHCR is a global organisation dedicated to saving lives, protecting rights and building a better future for refugees, forcibly displaced communities and stateless people. Every year, millions of men, women and children are forced to flee their homes to escape conflict and persecution. We are in over 125 countries, using our expertise to protect and care for millions.

Organisational context

Education is an integral part of protection for persons of concern to UNHCR, more than 50% of whom are children. The Division of International Protection (DIP), in close collaboration with the Regional Bureaux and the Division of Programme Support and Management, is working on an integrated approach to support operations in implementing the policies and guidelines on education, children, gender equality and community-based protection. In support of this,

DIP provides protection operational support, policy direction, and strategic guidance to field operations.

UNHCR rolled out its 2012-2016 Refugee Education Strategy in 2012, emphasizing the importance of lifelong learning, partnerships, and learning achievement. The Strategy also emphasizes the need to increase access to quality primary, secondary and tertiary education. Since that time, specific technical support has been provided to a group of priority countries, including regular missions, communication, and participation in workshops to support the development of national education strategies.

The position

The interns will support the Education team with several important aspects related to the technical support to country operations as well as advocacy and policy development. In the course of their internship they will acquire the following

- Acquire knowledge on UNHCR's activities in the field on primary, secondary and tertiary education;
- Acquire knowledge on UNHCR's education policies (including the Education Strategy) and their implementation in field operations;
- Acquire experience of coordination, information collection and report drafting.

Duties and responsibilities

- 1) Assisting the Education Unit to provide support to country-level programming and strategy implementation;
- 2) Supporting the team to develop strategic policy guidance on refugee education;
- 3) Supporting the team with advocacy for refugee education at a global level;
- 4) Assisting the primary education team with the UNHCR/EAC partnership, and the tertiary education team with the management of the global refugee scholarship programme, DAFI.

Areas of work may be adapted in the course of the internship to better fit the intern's interest and profile as well as the Unit's needs.

Essential minimum qualifications and professional experience required

The ideal candidate will possess:

- A background in education, development cooperation and/or humanitarian assistance
- Strong organization and analytical skills
- Excellent communication skills
- Strong written and spoken English
- Proficiency in Microsoft Word, Excel and PowerPoint

Location

The successful candidate will be based with the team in the UN City in Copenhagen, Denmark.

Conditions

The internship is for six months and the start date is 01 February 2018. It is a full-time role with working hours starting from 8.30am to 5pm Monday to Friday (40 hours per week).

Please note that the terms of internship as defined by UNHCR practice preclude payment of any kind.

To apply

Interested applicants should submit their letter of motivation, Personal History Form (P11), and CV to DENCOCMUHR@UNHCR.ORG indicating *Education Intern* in the subject of the email.

P11 forms are available at www.unhcr.org/recruit/p11new.doc