



Inter-Agency
Coordination
Turkey

Basic Needs Working Group

Meeting Minutes

Time & location:	18 September 2017, JMC Office (WFP/TRC Park Oran Office) Ankara
Chaired by:	Hilary Bowman (UNHCR) and Gonca Savas (WFP)
Participants:	Hilary Bowman (UNHCR), Dina Morad (WFP), Hamzah Khamis (UNHCR), Ilknur Varol (ASAM), Dilara Peker (ASAM), Engin Ucar (UNFPA), Erekle Koplatazde (IOM), Servet Avci (TRC), Nisan Tura (TRC), Amina Arabi (GIZ), Sahnur Soykan (WFP)
Minutes prepared by:	Sahnur Soykan (WFP)
Agenda:	<ul style="list-style-type: none">• Welcome and introduction of the new UNHCR BNWG Coordinator• Review of the action points from the last meeting• 3RP Revision Process and next steps• Updates from Winterization Task Force• AOB

AGENDA POINT	DISCUSSION	ACTION POINTS
Welcome and introduction of the new UNHCR	Hilary Bowman has been appointed as the new Basic Needs working Group Coordinator (UNHCR). She introduced herself to the partners.	



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BNWG Coordinator		
Review of the action points from the last meeting	<ul style="list-style-type: none">○ Stop gap measures: The SET BNWG discussed the issue of vulnerable HHs who are not able to meet the ESSN pre-requisite criteria and therefore are unable to receive monthly cash, and discussed possible support which can be provided pending inclusion into ESSN. It was agreed that cash support must be equivalent to ESSN to avoid penalizing those who cannot meet pre-requisites but at the same time must not act as a disincentive for people from proceeding with the ESSN application procedure. A representative from the SET BNWG may be invited to discuss this further at the next BNWG.	
3RP Revision Process and next steps	<p>2018 Planning and making rough estimates for 2019</p> <ul style="list-style-type: none">○ 19 September: 3RP - First Country Planning Workshop○ Each sector will be tasked with drafting their narrative chapter.○ 20 September: Guidance with detailed information to be shared/sent to appealing partners.○ 26 September: Meeting specifically on 3RP to work on the first draft Basic Needs narrative. (Needs/Activities/Indicators/Targets)○ 29 September-(Gaziantep and Istanbul) - 2 October (Izmir and Urfa): 4 consultative field workshops with all actors will be held to better identify the needs of the people of concern.29 September: Submission of the 1st draft for translation○ 4 October: 1st draft will be shared with Government counterparts○ 11 October: Second 3RP Country Planning meeting with the Government where sector strategies will be presented and endorsed by Government○ 12-18 October: Partner Budget Submissions○ 20 October: Draft will be sent to Government counterparts	



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	<ul style="list-style-type: none">○ 26 October: Stakeholders roundtable for 3RP endorsements.○ 31 October: Draft will be shared with Amman	
Updates from Winterization Task Force	<p>IOM shared the following updates from the last Winterization Task Force Meeting:</p> <ul style="list-style-type: none">○ Winterization Task Force, Turkey Refugee Response Advocacy Note was shared with the partners. According to this note, the Winterization Task Force strongly recommends that winter assistance be delivered to vulnerable refugee HHs in 2017/18, based on identified needs and harmonized targeting standards detailed in inter-agency Standard Operating Procedures (SOP).○ Due to high level of inflation, families are unable to accumulate savings which might enable them to cover their winter costs. The PDM report found that 81 per cent of households were not in a financial position to fulfill their winter needs and were thus dependent on the provision of winterization assistance. Therefore, the vulnerable families need to be supported with winterization assistance.○ ESSN beneficiaries' inclusion to the Winterization Programme: ESSN beneficiaries will not be excluded, but not be prioritized. TRC Duplication Matrix helps to cross-check the beneficiaries. Currently it takes three days to get a response from TRC. TRC is prepared with its capacity to be able to respond to the winterization partners on time.○ In terms of modality of the assistance, unrestricted cash is more suitable. Transfer amount will depend on the size of the family and shelter conditions.	<p>The following documents will be distributed:</p> <ul style="list-style-type: none">○ Winterization 4Ws○ Winterization Task Force Advocacy Note○ Standard operating procedures for the winter assistance 2017 – 2018○ TRC Duplication matrix will be re-distributed
AOB		<ul style="list-style-type: none">○