



WASH Sector Meeting Minutes Syrian Refugee Response in Jordan

Meeting Location	EMOPS UNHCR Office	Meeting Date	28th of September 2017
Chair and Co Chair	Esmail Ibrahim	Meeting Time	14:00- 16:00
Minutes taken by	Maysa Saeidi		
Purpose of Meeting	WASH Sector Monthly Meeting		
Next Meeting	24th of October 2017 at UNICEF office - JDN-Main-JP Grant Conference-Floor 0		

1. Summary of Action Points		
Item	Action point	Focal Point / Organization
1.	To share the Smart Waste Collection Solution UFOW PPT.	Maysa (UNHCR)
2.	To share RedR UK PPT.	Maysa (UNHCR)
3.	To circulate 3RP Planning Database Training Sessions invitation.	Maysa (UNHCR)
4.	To share Hand washing day materials with Maysa for distribution with the WASH WG members.	Leen (INTEROS)
5.	To arrange a meeting within two days with the SGFP-WASH Sector to review the JHF 2nd call application.	Maysa (UNHCR)
6.	To call for brief consultation meeting with UN-Habitat with interested WASH partners working on Solid Waste Management on existing gaps that requires new intervention.	Maysa (UNHCR) & Tesfay (UN-Habitat)



2. Attendance

No.	Name	Agency	Email	Contact Mobile
1	Mohmamad Miqdadi	LWF	ceng.jor@lwfdws.org	0799300167
2	Hasmik Kocharyan	WVI	hasmik_kocharyan@wvi.org	0778440720
3	Ahmad Al Rawabdeh	WVI	Ahmad_alrawabdeh@wvi.org	0799692266
4	Tesfay Gebregziabher	UN Habitat	tesfay.gebregziabher@unhabitat.org.jo	0799027997
5	Ala'a Al-Kurdi	JEN	Amman-programme@jen-npo.org	0795478781
6	Nahoko Araki	JEN	Nahoko.araki@jen-npo.org	0791528268
7	Mohammed El Turk	JEN	Mohamad.elturk@jen-npo.org	0795622879
8	Arisa Nishida	JEN	arisa.nishida@jen-npo.org	0798349651
9	Leen Daoud	INTERSOS	Health.jordan@intersos.org	0777370525
10	Jakub Pajak	ACTED	Jakub.pajak@acted.org	0790212715
11	Asma Theker Allah	Oxfam	althekerallah@oxfam.org.uk	0797744560
12	Nour Habjoka	RedR UK	nour.habjoka@redruk.onmicrosoft.com	0787200900
13	Esmail Ibrahim	UNICEF	eibrahim@unicef.org	0798608203
14	Laith Abu Nawwas	UNICEF	lanawwas@unicef.org	0798682295
15	Hiba Abu Al Rob	UNICEF	habualrob@unicef.org	-----
16	Mohannad Al Nimer	UNICEF	melnimer@unicef.org	0798562527
17	Omar Al Qadhi	UNICEF/UNOPS	oalqadhi@unicef.org	0790971578
	Roelof Wentzel	UNHCR	wentzel@unhcr.org	07956508721
	Maysa Saeidi	UNHCR	saeidi@unhcr.org	0797412943



3. Meeting minutes			
Item	Discussion	Focal point /Organisation	Time
Introduction	Round table introduction from all partners present.	All partners	3 min
Announcements	<p>A. JRP 2018-2020 Workshop WASH Sector members attended the JRP Workshop at Dead Sea on 24-26 Sep, it was very successful, finalized the Sector Response narrative and produce the Project Summary Sheets PSSs.</p> <p>B. 3RP Planning Database Training Sessions: UNHCR Information Management Unit will conduct 12 training sessions from 3 – 12 Oct to all sector's partners to know how to enter their agency's appeal on ActivityInfo.</p> <p>C. Jordan Humanitarian Fund JHF: second call for proposals The sector coordination team will be meeting to evaluate and score the projects submitted to OCHA.</p> <p>D. Sector Performance Survey 2017 The Survey is launched, aims to get feedback on the current performance of sector and area-based coordination. The survey will be closed on Thursday, 5 October. To access a survey, please click the link (no password is required): http://data.unhcr.org/survey/index.php?sid=26283&newtest=Y&lang=en</p> <p>E. City of Amsterdam They will have workshops in Zaatari and Azraq Camps, to go through the solid wastes and engagement.</p> <p>F. MoU UNICEF is working on the Memorandum of Understanding with UNHCR. About their roles and responsibilities, including WASH.</p> <p>G. Hand Washing Day HW day will be on 15 October. It was suggested to have our next meeting at one of the camps who celebrating this occasions. All agencies are welcome to share their ideas.</p>	Esmaeil (UNICEF)	9 min
Last meeting action points	Reviewed last meeting action points and the above list was updated.	Maysa (UNHCR)	2 min
Smart Waste Collection Solution Presentation	<p>A presentation about "Smart Waste Collection Solution UFOW" has been shared with the present partners of the WASH working group.</p> <p>UFOW stand for UBER for Waste: An innovative smart solution that is indented to improve the efficiency of waste water collection in Za'atari camp.</p> <p>A summary about the Waste water network background, challenges, volume of wastewater, 2016 situation, solution, and outcomes.</p> <p>2016 Situation summarised of:</p> <ul style="list-style-type: none"> • Low operational efficiency • Missed a number of filled tanks leading to wastewater overflowing 	Omar (UNICEF)	25min



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Item	Discussion	Focal point /Organisation	Time
	<ul style="list-style-type: none"> Over 140 hotline complaints per day Operating reactively by responding to complaints Long queue of truck at the treatment plant <p>For more details, please contact: Omar Al Qadhi (UNICEF) oaqadhi@unicef.org 0790971578</p>		
RedR UK Presentation	<p>A presentation about “RedR UK” has been shared with the present partners of the WASH working group.</p> <p>RedR is a leading UK based training and recruitment charity working in the area of international disaster relief. RedR supports practitioners and local communities act during times of crisis through training, consultancies and studies and grant funded projects.</p> <p>A summary about the RedR work, services location, trainings, trainers and aims were presented.</p> <p>Nour Habjoka (RedR UK) nour.habjoka@redruk.onmicrosoft.com 0787200900</p>	Nour (RedR)	10 min
JRP Updates	<p>JRP Dead Sea Workshop took place on 24-26 Sep, finalised the Sector Response narrative and produce the Project Summary Sheets PSSs.</p> <p>Thanks goes to every agency attended the workshop proactively and shared their projects to complete the PSSs.</p> <p>The current project summary sheets for WASH sector are completed now and the document is ready to be submitted to MoPIC for review then to be submitted finally to the JRPSC Secretariat.</p> <p>A summary about the compiled PSSs shared with the present partners.</p> <p>This year, we have drop-down from last year, since a big portion last year was for the infrastructure work in camps.</p> <p>Next step, is submitting the detailed PSSs</p> <p>The PSSs contains information about each project, ID, sector specific objectives, indicators, activities, budget, beneficiaries and locations.</p> <p>Agency will enter their interventions on the 2018 3RP-Plan (Refugee component).</p> <p>3RP Planning Database Training Sessions will be conducted by UNHCR Information Management Unit between 3 – 12 Oct (invitation will be sent to all).</p> <p>to all sector`s partners to know how to enter their agency`s appeal on ActivityInfo</p> <p>The detailed PSSs final submission , contains the</p> <p>Solid Waste will be monitoring through the WASH platform and transferred to the Ministry of Municipal Affairs MoMA.</p> <p>As for WASH in schools, will be transferred to the Ministry of Education MoE.</p> <p>WASH in schools and community connection will remain accommodated by the Ministry of Water and Irrigation MoWI.</p> <p>All agency encouraged and requested to apply for their projects on JORISS for approval. Approvals take time and to avoid any delay don't wait till 2018 starts.</p> <p>The locality for any project's activity is required for all projects.</p> <p>JORISS:</p>	<p>Laith & Esmaeil (UNICEF)</p> <p>Mohannad</p>	25 min



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	Compared to last year experience, MoPIC is very serious about the project approval submission requirements. All agencies are required to submit full details about their projects on JORISS.	(UNICEF)	
TFs Updates	<p>SWM: Esmaeil updated the group about the TF that partners are waiting till City of Amsterdam Workshop, TF might call for a meeting in two weeks. Doing the fine tuning on the road map, to be shared with the group.</p> <p>WVI: Signed contract with business partner, to start implementation at Azraq camp. It takes couple of months to train staff and setup operation (Oct 1st), trucks and equipment on the way. By mid of Oct, will have full equipment and finalizing the baseline. WVI will present a summary about their experience after the City of Amsterdam, representing the challenges they face.</p> <p>ACTED: Will continue cleaning at the Azraq camp under GIZ funding starting from October for five months. There is some other activities,</p> <p>Gender: 2-3 members gathered last week in Zaatari camp and presented the Gender Analysis results. The Gender Focal points will be part of the JHF application review. The Sector Gender Focal Points Network SGFPN will be having a meeting on 1st of October at UNHCR By end of September the Gender Analysis report will be submitted for all sectors.</p>	<p>Esmaeil (UNICEF)</p> <p>Hasmisk (WVI)</p> <p>Jakub (ACTED)</p> <p>Arisa (JEN)</p>	12 min
WASH Partners Updates	<p>LWF Finished the tendering process. Contractor will be working at 26 schools on rehabilitation and construction, this project will be till next year end of 2018.</p> <p>UN Habitat When I mentioned about UN-Habitat seed funding to support the WASH program in the camps, it was advised to start consulting with WASH partners (who are working in solid waste management in the camps) that can help UN-Habitat to identify new area for intervention using its funding. It was suggested to invite interested WASH partners working on Solid Waste Management for a brief consultation meeting with UN-Habitat on existing gaps that requires new intervention.</p>	<p>Mohammad (LWF)</p> <p>Tesfay (UN-Habitat)</p>	7 min
AOB	<ul style="list-style-type: none"> Saeed Hameed left UNICEF going to work at Gazi Intab- Turkey, will be replaced by Hiba Abu Al Rob. Roelof Wentzel is back to the WASH WG, working now as WASH Officer at UNHCR, replaced Eva Diaz Ugena. Jakub Pajak is leaving the WASH Group in Jordan, will remain working for ACTED to serve fully the Syrian crisis. Welcomed Rascha from GIZ for her participation at the WASH WG meeting. 	Esmaeil (UNICEF)	5 min
	<ul style="list-style-type: none"> Next meeting will be after JRP Dead Sea Workshop on 10-12 September at UNICEF Office. 		



4. Useful links:	
1.	WASH Sector Portal page: http://data.unhcr.org/syrianrefugees/working_group.php?Page=Country&LocationId=107&Id=18
2.	WASH Dashboard: http://scs.raisunhcr.org/dashboards/WASH.aspx
3.	Services Advisor: http://jordan.servicesadvisor.org
4.	ActivityInfo: https://www.activityinfo.org/login

5. Focal points:	
ActivityInfo	Laith Abu Nawwas lanawwas@unicef.org
	Maysa Saeidi saeidi@unhcr.org
JORISS	Mohannad Al Nimer melnimer@unicef.org