



Post-Mission Questionnaire for Resettlement Interview Missions

Resettlement country that undertook the interview mission:

Country of refuge where the mission took place:

Period of interview mission in the country of refuge: from: to:

1. Information about the delegates who conducted the interview mission (please record the head of delegation first):

Name	Title	Email and Telephone

2. Was a pre-mission checklist or questionnaire completed prior to the interview mission?

- Yes
 No

3. Who was the principal UNHCR contact person(s) in the country of refuge?

Name	Title	Email and Telephone

4. Are there any serious, sensitive or confidential issues (e.g. case specific exclusion, serious credibility and fraud issues) arising from the interview mission that the resettlement country delegation would like to discuss with UNHCR?

- Yes – would like to discuss by telephone with UNHCR Resettlement Service
 Yes – would like to communicate by email with UNHCR Resettlement Service
 No

5. Please comment on UNHCR's effectiveness in supporting the interview team and make any suggestions / recommendations to improve the effectiveness of interview missions in the future, including ways that the resettlement country could adjust or improve its effectiveness:

Comments / recommendations:



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To be completed by the resettlement country.

Instructions: Check the box according to the applicable response to each statement: 'Y'= Yes, 'N'= No, and '?'= Unsure or unknown.

SUBMISSIONS			
Y	N	?	Size and Composition of Individual Submissions from UNHCR
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Was the profile (e.g. nationality) of individuals for submission / interview confirmed by the resettlement country and UNHCR prior to the mission?</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Are there any issues arising concerning the size and composition of the submissions that the resettlement country would like to raise with UNHCR?</i>
			<i>Comments / recommendations:</i>
Y	N	?	Date and Quality of Submissions
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Were the submissions received by the resettlement country prior to the interview mission?</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Did the interview delegation receive resettlement submissions from UNHCR during the interview mission?</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>- If 'yes' above, did the interview delegation entertain the submissions?</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Are there any issues arising concerning the date or the way the submissions were received from UNHCR?</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Are there any issues arising concerning the quality / accuracy of submissions made by UNHCR?</i>
			<i>Comments / recommendations:</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>In particular, did you refuse any cases or notice any patterns in relation to security/character/exclusion concerns, credibility or fraud issues? (This may also be covered in your response to question 4 above)</i>
			<i>Comments / recommendations</i>

INFORMATION			
Y	N	?	Information Provided by UNHCR
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Did the resettlement country delegation specifically request information from UNHCR about the refugee population prior to the interview mission?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	- If "Yes" above, was the information received prior to the mission and was the information useful to the delegation?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Did the resettlement country delegation specifically request information from UNHCR about in-country conditions prior to the interview mission?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	- If "Yes" above, was the information received prior to the mission and was the information useful to the delegation?
			Comments / recommendations:
LOGISTICS AND INTERVIEW SERVICES			
Y	N	?	Mission Travel
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Was UNHCR requested to provide assistance with travel arrangements for the interview delegation; e.g. to and from airport or interview sites?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	- If 'Yes' above, was UNHCR able to provide the assistance required?
			Comments / recommendations:
Y	N	?	Accommodation
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Was UNHCR requested to provide assistance with accommodation arrangements for the interview delegation?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	- If 'Yes' above, was UNHCR able to provide the assistance required?
			Comments / recommendations:
Y	N	?	Interview Facilities and Services
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Was UNHCR requested to provide assistance with interview rooms, site security, interpreters or additional administrative support?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	- If 'Yes' to the above, was the necessary assistance provided by UNHCR of a good standard?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Was UNHCR requested to provide assistance to transport refugees to and from the interview site?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	- If 'Yes' to the above, was the necessary assistance provided by UNHCR of a good standard?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Did the interview delegation request assistance from UNHCR for the transport of delegates to and from the interview site?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	- If 'Yes' to the above, was the necessary assistance provided by UNHCR of a good standard?

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><i>Did the delegation request assistance from UNHCR with regard to access to computers, printers and / or other office / communications equipment?</i></p> <p><i>- If 'Yes' to the above, was UNHCR able to provide the necessary assistance?</i></p> <p><i>Did the delegation require access to other facilities / services for which UNHCR advice / assistance was requested?</i></p> <p><i>- If 'Yes' to the above, was UNHCR able to provide the necessary assistance?</i></p> <p><i>Comments / recommendations:</i></p>
Y	N	?	<p><i>Interpreter Services</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><i>Was UNHCR requested to provide interpreters?</i></p> <p><i>- If 'Yes' to the above, was the quality / professionalism of the interpreter(s) of a high standard?</i></p> <p><i>Comments / recommendations:</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><i>Was UNHCR requested to assist with preparing interview schedules and/or notifying the refugees to attend interviews?</i></p> <p><i>- If 'Yes' to the above, was UNHCR able to provide the necessary assistance?</i></p> <p><i>Did the delegation provide orientation / briefing for interpreters prior to commencing the interviews?</i></p> <p><i>Did the delegation conduct interviews with people not submitted by UNHCR?</i></p> <p><i>- If 'Yes' to the above, did this have an impact on UNHCR operations, services and/or facilities.</i></p> <p><i>Comments / recommendations:</i></p>
Y	N	?	<p><i>Cultural / Pre-departure Orientation</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><i>Was UNHCR requested to provide advice / assistance regarding the cultural orientation for the refugees?</i></p> <p><i>- If 'Yes' to the above, was UNHCR able to provide the necessary assistance?</i></p> <p><i>Comments / recommendations:</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><i>Was UNHCR requested to provide advice / assistance regarding the medical examinations for the refugees?</i></p> <p><i>- If 'Yes' to the above, was UNHCR able to provide the necessary assistance?</i></p> <p><i>Comments / recommendations:</i></p>
Y	N	?	<p><i>Medicals</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><i>Was UNHCR requested to provide advice / assistance regarding the medical examinations for the refugees?</i></p> <p><i>- If 'Yes' to the above, was UNHCR able to provide the necessary assistance?</i></p> <p><i>Comments / recommendations:</i></p>

Y	N	?	Refugee Travel
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Was UNHCR requested to provide advice / assistance regarding the departure travel of the refugees approved for resettlement?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	- If 'Yes' to the above, was UNHCR able to provide the necessary assistance?
			Comments / recommendations:

OTHER REQUIREMENTS

Y	N	?	Meetings and Special Requests
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Did the interview delegation receive a briefing from UNHCR upon arrival?
			- If 'Yes' to the above, how useful / effective was the briefing provided by UNHCR?
			Comments / recommendations:
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Did the delegation have any special needs or requests that UNHCR was requested to assist with?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	- If 'Yes' to the above, was UNHCR able to provide the necessary assistance?
			Comments / recommendations:

Date completed (DD/MM/YY):

Completed by (name / title):