

## DEFINITIONS

**Programme Support (Field and Headquarters):** covers the costs of organisational units whose primary function is the development, formulation, delivery and evaluation of the Office's strategies and programmes. This includes units that provide technical, thematic, geographical, logistical and administrative support for programmes.

**Management and Administration (Headquarters):** covers the costs of organisational units whose primary function is the maintenance of the identity, direction and well-being of the Office. This includes functions such as executive direction, organisational policy and evaluation, external relations, information and administration.

Information on Programme Support costs is given under that heading in the country budgets. Information on Management and Administration costs is given in the budget for Headquarters.

UNHCR's operational projects are classified by type of assistance: Emergency, Care and Maintenance, Voluntary Repatriation, Local Settlement and Resettlement. Project budgets are broken down into four levels: Sector, Activity, Item and Sub-Item. In order to limit the length of this Global Appeal and to draw attention to the main themes of UNHCR's work, assistance is mostly described at the sector level.

The following is a brief description of the main activities covered under each sector of UNHCR's country budgets.

**Protection, Monitoring and Co-ordination:** direct inputs needed to achieve the objectives of a specific project or programme. This may include UNHCR experts on protection, programme and field work, support personnel, supplies and equipment, sub-contracts, cash assistance and individual or group training.

**Community Services:** services and activities (e.g. counselling, mental health and community services) for specified vulnerable groups (unaccompanied minors, children, women, single parents, elderly, disabled) and social workers for individuals and families.

**Crop Production/Livestock/Fisheries/Forestry:** these four sectors cover large-scale as well as peripheral or supplementary agricultural activities for refugees in rural areas, including: arable farming and small-scale gardening; animal husbandry; fishing and aquaculture; reforestation and tree-planting.

**Domestic Needs/Household Support:** covers the cost of cooking, heating, lighting fuel (charcoal, wood, kerosene, etc.) and household goods (blankets, cloth, cooking pots and utensils, cooking stoves, mosquito nets and sleeping mats).

**Education:** covers the construction, running and maintenance costs of schools, classrooms, vocational training centres and related facilities for UNHCR-supported primary, secondary and post-secondary education, and the cost of relevant educational materials; also covers scholarships to attend local schools, and vocational/skills training.

**Food:** covers the procurement of food commodities not provided by WFP, and any related processing and testing.

**Health/Nutrition:** covers the construction, operation and maintenance of health/nutrition facilities and the costs of general health services (drugs, medical supplies and equipment, family planning etc.). Also covers support for national governmental or non-governmental health institutions serving refugees (e.g. equipment for a hospital or a grant-in-aid for a clinic) and various other health/nutrition activities (e.g. dental or physical rehabilitation services) and direct medical assistance to individual refugees and their families (e.g. medical referral, treatment costs or medical examination costs).

**Income-Generation:** covers employment and labour-insertion activities, such as the cost of placing refugees with local commercial concerns, including incentives to agencies or employers and small-business assistance, and the provision of grants, equipment, supplies and materials, as well as technical advice for the setting up of refugee-owned businesses.

**Legal Assistance:** covers the costs of refugee registration, legal representation, refugee documentation, bio-data systems, tracing etc. in relation to providing protection and/or achieving durable solutions. Also covers costs related to the training/orientation of government officials and NGO staff to promote refugee law and its implementation on behalf of refugees and asylum-seekers.

**Operational Support (to Agencies):** covers implementing partners' administrative and management costs which overlap with more than one sector of a project.

**Sanitation:** covers human and solid/hospital waste and vector/pest control activities (i.e. the construction and maintenance of latrines and related facilities, spraying of human waste control areas, general and hospital garbage disposal etc.).

**Shelter/Other Infrastructure:** covers land and site preparation for shelters and infrastructure. Also covers the costs of tents, pre-fabricated buildings/structures and the construction of refugee housing, as well as direct assistance to individual refugees and their families (frequently urban beneficiaries) such as rental/housing allowances.

**Transport/Logistics:** covers in-country and international transport of refugees/returnees and of food and other items, as well as storage and distribution services, the construction, operation and maintenance of warehouses and mechanical workshops, in-country customs/harbour clearance, handling and temporary storage costs, and road construction (outside camps).

**Water:** covers the development and construction of all non-agricultural water supply systems and their running costs as well as any water trucking operations.

**Programme Support:** (as defined above).