

Training Schedule for Nutrition Survey

Day 1 – Introduction, Overview and practical skills			
Times	Session Topics- for supervisors, team leaders and translators		Materials Required
8.30-9.00	Registration and logistics	EO/MK	Registration list, schedule, training slides Handouts / Slides: 1. Job descriptions 2. Survey questionnaires (all staples together in pack for training duration) 3. Anthropometry exercise (case studies, referral slip, event calendar) Scales (5), child MUAC tapes (10), height board (1), height sticks (1) Facilitators: EO=Everlyn MK=Michael JP=Jojo SS=Sarah MT=Melody
9.00-9.15	Introduction	EO/MK	
9.15-10.00	-Nutrition survey objectives -Survey schedule -Roles and responsibilities	EO/MK	
10.00-10.15	Break		
10.15-11.30	-Household definition -Survey component	SS	
11.30-13.00	-6-59 months questionnaire -Malnutrition, anthropometry data in children 6-59 months -Local event calendar and age determination	MK	
13.00-14.00	Break		
14.00-14.30	-Introduction to height board, scales and MUAC tape -Anthropometry	JP	
14.30-15.00	ENA anthropometry data and plausibility check (with focus on age distribution e.g. often miss 4 year olds, and rounding)	SS	
15.00-15.15	Break		
15.15-16.30	-YCF (0-23months) overview and translation	JP	

Day 2 – Overview and practical skills (continued)			
Time	Session Topics - for supervisors, team leaders, interviewers and translators		Materials Required
8.30-9.00	-Team household visits and member listing -Obtaining consent -Skills for good interviewing with (SMART VIDEO, www.smartmethodology.org)	EO	Training slides Hemocues (1), lancets (10), cuvettes, blood collection material etc Scales (5), MUAC tapes (10), height board (1), height sticks (1), ruler (1) Mosquito net sample Water containers available in the camp or images of water containers Images of latrines available in the camp
9.00-9.50	Food security questionnaire overview and translation	EO	
9.50-10.05	FS Role play	All	
10.05-10.20	Break		
10.20-12.00	WASH questionnaire. Practical exercise and translation. Role play	JP	
12.00-12.30	Children and women anaemia Anaemia, hemocue measurements and referral	SS	
12.30-13.00	Local event calendar and age determination	MK	
13.00-14.00	Break		
14.00-14.30	Referral exercise	All	
14.30-15.30	Mosquito net questionnaire	EO	
15.30-16.30	Mosquito net role play	SS/JP	

Day 3 – Android Phone Training		
Time	Session Topics- for supervisors, team leaders, interviewers and translators	Materials Required
8.30-9.30	-Phones in UNHCR surveys -Phone Property and Responsibility -Households and new technology	SS
9.30-13.00	-Introducing the phones -Battery Management and phone settings -ODK and navigating the phone	JP
13.00-14.00	Break	
14.00-14.30	-Nutrition survey with phones	SS
14.30-15.15	-Saving the data -Standard operating procedures	JP
15.15-16.30	-Exercises	All

Day 4 – Field procedures		
Time	Session Topics- for supervisors, team leaders, interviewers and measurers	Materials Required
8.30-9.30	-Team logistics and equipment checklist -Sampling procedures overview	MT
9.30-13.00	Sampling households / individuals, defining a household, obtaining consent, and using the local event calendar / age guide. Practical field exercises.	MT
13.00-14.00	Break	
14.00-14.30	Feedback session on morning exercise	
14.30-16.30	-Anthropometry measurement procedures with mother and child for anthropometric measurers (SMART VIDEO, www.smartmethodology.org) -Preparation for standardisation (team leaders, supervisors to assist)	MK/EO
Parallel session	-Hb measurement procedures and common errors in <i>classroom</i> (for <i>haemoglobin measurers</i>) -Preparation for standardisation	SS

Day 5 Standardisation of measurements		
Time	Session- for supervisors, team leaders, interviewers, and measurers	Materials Required
8.30-12.30	-Standardisation of anthropometric measurements (SMART VIDEO, www.smartmethodology.org) for anthropometric measurers (team leaders, supervisors to assist)	Equipment, standardisation forms
Parallel session	-Hb measurements -Standardisation of Hemocue measurements (for haemoglobin measurers)	For each team: Scales, MUAC tapes, height boards, height sticks, Hemocue machines and blood collection material etc.
12.30-13.30	Break	
13.30-16.30	-Feedback session -Post-training test	

Day 6 Standardisation of data collection		
<i>Time</i>	<i>Session-all team members</i>	<i>Materials Required</i>
8.30-15.00	-Pilot test -Feedback session	Equipment, questionnaires (enough for 5 HHs for each team) Scales, MUAC tapes, height boards, Hemocue machines and blood collection material etc.