

## ANNEX A

Specifications for the two types of Ration Cards required

- Specifications A: Ration Card UNHCR & WFP logos
- Specifications B: Ration Card UNHCR logo

### **SPECIFICATIONS (A)** **Ration Card UNHCR & WFP logos**

**STANDARD RATION CARD UNHCR-WFP** (MSRP item ID 00004918)

Material:

- Card made of durable 0.30 mm matt plastic (PVC) which does not tear, but can be perforated with hole puncher
- Size 86 x 54 mm with rounded corners – CR8 format.
- The surface of all writing panes on front and back sides must be of a material quality which allows easy and durable inscription with a standard ballpoint pen (smudge-proof and eraser-proof for up to 24 months).

Layout:

Print Colours:

- Front: Pantone Blue 300 or quadrichrome (CMYK) C=100%, M=45%, Y=0%, K=0%.
- Serial number and corresponding linear barcode in black. EAN 128 is the preferred barcode. If a different version is quoted, the barcode must be readable with standard linear barcode scanner.
- Print quality of serial number and barcode must be smudge-proof for up to 24 months.
- Back: light blue and red guilloche pattern, as per visual representation below.

Front design:

- Printed around the four edges of the card, starting from the bottom left corner: Thirty-four squares, approx. 5 x 5 mm, numbered 1 to 34.
- Printed directly above the numbers 2 to 11: Ten squares, approx. 5 x 5 mm marked A through J.
- Printed at 2mm distance below square numbers 21 to 27, between the two logos: sixteen squares, approx. 5 x 5 mm, in two rows of 8 squares numbered 1 to 16.
- Below squares 1 to 16: **one white writing pane** (approx. 8 x 45 mm) with very light blue pattern. Pattern should be continuous text "UNHCR UNHCR", font approx. 1mm high, arranged diagonally across the writing panel.
- Below white writing pane, at min. 3mm from left vertical line: 8-digit serial number and corresponding barcode on one line (as shown in visual representation below). Serial number should contain "space" as separator per thousand (A 1 234 567).
- Barcode must be min. 5 mm high and include prefix letter "A". EAN 128 is the preferred barcode. If a different version is quoted, the barcode must be readable with standard linear barcode scanner.
- Printed on the left side of the card: UNHCR logo with text "UNHCR The UN Refugee Agency".
- Printed on the right-hand side of the card: WFP logo with text "World Food Programme".

#### Back design:

- Forge-proof guilloche pattern in two colours (blue and red) as per visual representation below. Proposals for alternative pattern will be accepted.
- Two white writing panes (8 x 50 mm approx.) pattern in very light blue, same as on front side.
- The two white writing panes must be placed in such a way that the panes will not be punched through when the numbers and the letters on the front of the card are punched

#### Packing instructions:

- 200 cards per box, suitable for easy distribution. Box size must match the quantity of 200 cards (boxes with empty space left will not be accepted)
- Each box affixed with label detailing as follows:
  - Ration Card UNHCR-WFP Blue (00004918)
  - barcodes from no. A ..... to no. A .....
  - "Box ..." <number of box, starting from box with lowest serial number of the Purchase Order> e.g. "Box0001"
- Boxes to be packed inside the carton in serial sequence, with the highest serial numbers at the bottom of the carton and the lowest serial numbers at the top.
- Each carton to be affixed with label detailing the following:
  - Ration Card UNHCR-WFP Blue
  - < number of Purchase Order>
  - Barcodes from no. A ... to no. A ...

#### Serial numbers:

- Will be to be communicated at the time of order

#### Visual representation:



## **SPECIFICATIONS (B)**

### **Ration Card UNHCR logo**

**STANDARD RATION CARD UNHCR (MSRP Item ID 00001326)**

#### Material:

- Card made of durable 0.30 mm matt plastic (PVC) which does not tear, but can be perforated with hole puncher
- Size 86 x 54 mm with rounded corners – CR8 format.
- The surface of all writing panes on front and back sides must be of a material quality which allows easy and durable inscription with a standard ballpoint pen (smudge-proof and eraser-proof for up to 24 months).

#### Layout:

#### Print Colours:

- Front: Pantone Blue 300 or quadrichrome (CMYK) C=100%, M=45%, Y=0%, K=0%.
- Serial number and corresponding linear barcode in black.
- Print quality of serial number and barcode must be smudge-proof for up to 24 months.
- Back: light blue and red guilloche pattern, as per visual representation below.

#### Front design:

- Printed around the four edges of the card, starting from the bottom left corner: Thirty-four squares, approx. 5 x 5 mm, numbered 1 to 34
- Printed directly above the numbers 2 to 11: Ten squares, approx. 5 x 5 mm marked A through J
- Printed below box numbers 20 to 26: Sixteen squares, approx. 5 x 5 mm, in two rows of eight squares numbered 1 to 16
- Below squares 1 to 16: one white writing pane (8 x 50 mm approx.) with pattern in very light blue, as per visual representation below. Pattern should be continuous text “UNHCR UNHCR”, font approx. 1mm high, arranged diagonally across the writing pane.
- Below white writing pane, at min. 3mm from left vertical line: 8-digit serial number and corresponding barcode on one line (as shown in visual representation below). Serial number in approx. same font size as numbers in the above squares. Serial number should contain “space” as separator per thousand (B 1 234 567).
- Barcode must be min. 5 mm high and include prefix letter “B”. EAN 128 is the preferred barcode. If a different version is quoted, the barcode must be readable with standard linear barcode scanner.
- Printed on the left side of the card: UNHCR Logo with text "UNHCR The UN Refugee Agency"

#### Back design:

- Forge-proof guilloche pattern in two colours (blue and red) as per visual representation below. Proposals for alternative pattern will be accepted.
- Two white writing panes with pattern in very light blue (8 x 50 mm approx.), as per visual representation below.
- The two white writing panes must be placed in such a way that the panes will not be punched through when the numbers and the letters on the front of the card are punched

### Packing instructions:

- 200 cards per box, suitable for easy distribution. Box size must match the quantity of 200 cards (boxes with empty space left will not be accepted)
- Each box affixed with label detailing as follows:
  - Ration Card UNHCR Blue (00001326)
  - barcodes from no. B ..... to no. B .....
  - "Box ..." <number of box, starting from box with lowest serial number of this Purchase Order> e.g. "Box0001"
- Boxes to be packed inside the carton in serial sequence, with the highest serial numbers at the bottom of the carton and the lowest serial numbers at the top.
- Each carton to be affixed with label detailing the following:
  - Ration Card UNHCR Blue
  - < number of Purchase Order>
  - Barcodes from no. B ... to no. B ...

### Serial numbers:

- Will be to be communicated at the time of order

### Visual representation:

