

DECISION n. 7001/2/1454-h
of 26 January 2012 (Official Gazette 64 B')

UNOFFICIAL TRANSLATION

General rules for the operation of the Regional Initial Reception Services

THE MINISTERS

OF FINANCE, HEALTH AND SOCIAL SOLIDARITY AND
CITIZEN PROTECTION

Considering:

1. The article 8 par. 12, Law 3907/2011 "Establishment of the Asylum Service and the Initial Reception Service, adaptation of the Greek legislation to the provisions of the Directive 2008/115/EC "in relation to the common rules and procedures in the member-states regarding the return of the illegally residing nationals of third countries" and other provisions" (A 7).

2. The article 90 of the Legislation Code on the Government and the governmental bodies, which has been codified with the first article of the P.D. 63/2005 (A 98).

3. The article 22 par. 3, Law 2362/1995 "About public audit of the State's expenses and other provisions" (A 247).

4. The Prime Minister's decision with No. Y350/8-7-2011 "Defining the responsibilities of the alternate Ministers for Finance, Philippos Sachinidis (Alternate Minister) and Pantelis Economou (Deputy Minister)" (B 1603).

5. In accordance with the provisions of the present decision an expenditure arises at the expense of the state budget for expenditures, the height of which cannot be defined because it depends on real facts, therefore **w e d e c i d e**:

Article 1 - Object

The object of the present rules is the regulation of issues regarding the internal structure and operation of regional initial reception services (centres and units), including the procedures for initial reception, the obligations of third country nationals, who are subject to this procedure and remain at the facilities of the initial reception services, as well as the duties of the personnel of the above-mentioned services.

CHAPTER A - INTERNAL STRUCTURE OF THE REGIONAL INITIAL RECEPTION SERVICES

Article 2 - Structure

The regional Initial Reception Services, that is the Initial Reception Centres (FRCs) and the emergency or mobile initial reception units are structured in operationally distinct teams as follows:

- a. administrative support team,
- b. identification team,
- c. for medical screening and psycho-social support team
- d. information team.

Article 3 - Competencies of the teams

The competencies of the teams according to the previous article are those provided for by the provisions of Law 3907/2011, by the statute of the Initial Reception Service, as well as by the present decision.

Article 4 - Internal structure of the teams

1. The following offices operate in the administration support team:

a. Secretariat: Is responsible for the necessary secretarial support, for the regular incoming and outgoing mail distribution of the regional service and for archiving in accordance with the directives of the Central Service. It handles all the issues concerning the personnel and the organization of the Service.

b. Administration Office: Is responsible for the financial administration (including the budget and monitoring of the budget implementation), as well as for the maintenance of the facilities and for the supply and administration of the material-technical equipment and the items that are necessary for the operation of the Service, such as most essential items, articles for food provision, cleaning, medical/pharmaceutical material, blankets and stationery.

c. Security Office: Is responsible for internal order, the drawing-up and implementation of a security plan for the facilities, and in general for their smooth operation.

d. Interpretation Office: Is responsible for securing a sufficient level of interpretation for all teams, and specifically for the registration procedure, identification procedure, medical screening, information, the briefing meetings organized by the psycho-social support office, as well as for the translation of all written decisions or notes provided to the third country nationals accommodated at the Initial Reception Service.

2. Identification Team: the offices operate as follows:

a. Identification Office: It is constituted by personnel seconded from the competent Police Directorate and is responsible for the implementation of the necessary actions for identification and other data concerning the individuals, who are referred to the regional initial reception service. The Office operates in two shifts depending on the influx rate of the third country nationals and provided that it is considered necessary.

b. Registration and Archives Office: Is responsible for the registration of the above-mentioned individuals and the relevant archiving.

3. The following offices operate in the Medical Screening and Psycho-social Support Team:

a. Medical Screening Office: Is responsible for the medical screening of the third country nationals, who are subject to the procedure of initial reception, and for the provision of the necessary medical treatment, including the referral to second degree or third degree medical treatment, when this is necessary. The medical screening includes the keeping of a medical record, general clinical examination and laboratory check, with the aim especially to detect infectious diseases (tuberculosis, sexually transmitted diseases, skin diseases) and in the case of women, children, pregnant women and individuals with special needs or chronic diseases to undertake the necessary medical care including the necessary vaccinations. The nursing personnel is engaged with the administration of the pharmacy, in cooperation with the administration office supervising as a whole the procurement and the stores. The service operates in shifts, so that there is a doctor from 7 o'clock in the morning until 10 o'clock in the evening as well as nursing staff on a 24-hour basis. Depending on the influx rate of third country nationals and provided that it is considered necessary, more shifts can be established. The medical screening office is also responsible for the supervision and the maintenance of all hygiene rules in all areas of the regional service as well as for the safe-keeping of the medical records of the examinees. The doctors are in continuous contact and co-operation with the head of the regional initial reception service, with the services for Public Health and Social Care and the Divisions or Departments of Environmental Hygiene and

Hygiene Control of the regional units, as well as with the structures of the National Health System located in the geographical area of the regional service, for issues of public health and hygiene.

b. Psycho-social Support Office: It is responsible for the prompt detection of mental disorders and the necessary provision of psychological support, as well as the provision of psycho-social support to individuals belonging to vulnerable teams and in general to third country nationals. Furthermore, it is responsible for the supply of the most essential items and personal hygiene items by the arrival of third country nationals at the initial reception service.

The Team, jointly with the Divisions for Public Health, Social Care and the Divisions or Departments for Environmental Hygiene of the regional units are obliged to send analytical monthly statistical data (for infectious diseases, for the implementation of vaccinations and for the carrying out of checks) to the Public Hygiene Division of the Ministry for Health and Social Solidarity and to the Initial Reception Service. In the case of epidemic the Team reports on the same day to the Centre for Disease Control and Prevention (KE.EL.P.NO) and to the Division of Public Health of the regional units.

4. The Information Team is responsible for providing information to third country nationals about their rights and obligations and for the distribution of informative booklets, which are drawn up and distributed in a sufficient number of copies, provided by the Central Service. The Team is responsible for the availability of a sufficient number of informative booklets in all necessary languages.

CHAPTER B - OPERATION OF REGIONAL INITIAL RECEPTION SERVICES

PART A'

Article 5 - Operational Principles

1. The regional initial reception services operate on a 24-hour basis regarding guarding, security and provision of immediate medical treatment to third country nationals, who are subject to the procedure of initial reception and remain at the facilities of the regional service. The working hours of the staff are set by the head of the regional service and are subject to changes in accordance with the existing needs.

2. The Divisions for Public Health and Social Care and the Divisions or the Departments for Environmental Hygiene and Hygiene Control of the regional units are responsible for the supervision and the surveillance as well as for the conducting of regular and irregular controls for securing Public Health and Hygiene of initial reception services.

Article 6 - Facilities areas

The facilities of the regional initial reception services provide operationally distinct areas, defined in article 20 (Annex):

- a. for administrative services, including special areas for the procedures of registration and identification,
- b. for accommodation dormitories, where the third country nationals are accommodated at and who are subject to the initial reception procedure, including the dormitories, for those who have submitted international protection application, where it is possible,
- c. medical consultation room - infirmary,
- d. restaurant-kitchen,
- e. outdoor - recreational activities and religious worship (common for all religions and doctrines),
- f. for the provision of information to the third country nationals,
- g. for meetings with relatives, Civil Society institutions and lawyers

- h. for private meetings for vulnerable cases, securing the conditions for confidentiality and security for the service's personnel and
- i. for the management of asylum issues (interview rooms and secretariat area), in case it is co-located with the Asylum office.

Article 7 - Initial reception procedure

1. The third country nationals, who are accordingly referred to the initial reception procedure, are taken to the local Regional Initial Reception Service.

2. The Psychosocial Support Office sees to the prompt offering of meals and clothes, even before the initiation of registration procedures, if the condition of third country nationals so requires.

3. Further to that, the third country nationals are subject to body search and prohibited articles are removed. Those articles are turned in to the Registration Office – Record Office of the Verification Group for safe-keeping, a relevant handing over / taking back protocol is drawn up and they are given a related receipt. The body search is carried out with due respect by two officials, without the presence of any third persons. Moreover, if the third country national wishes so, money or jewelry may be turned in for safekeeping to the Secretariat Office; these are returned upon departure of the third-country national from the regional service.

4. The Registration/Record Office takes down the main identity data in conformity with the legislation in force (first and last name, nationality, date of birth). In addition, the officials check their documents and they enter them in the relevant records of the regional Service, in a specific program/data base elaborated by the Central Service, which fulfils the related specifications. The Registration Office asks the third country national to sign a relevant document, which affirms that he is not opposed to the disclosure of his personal data to cooperating Services and mainly to the competent Regional Asylum Service and to Services of the Ministry of Health and Social Solidarity. In case a previous registration of the third country national with different data turns up, the third country national is accordingly informed and he has to give specific explanations. The same Office gives a registration document to the third country nationals, which certifies the various stages of reception procedures specified in the present document.

5. Then, the Identification Office takes down the necessary identity data and takes pictures and fingerprints, in conformity with the legislation in force.

6. Then, the third country nationals are taken to the Medical Screening Office, which proceeds to the scheduled health checks in accordance with the program elaborated by the Ministry of Health and Social Solidarity. The necessary medical record is taken and a medical file is opened.

7. Then, the Administration Office supplies the individual in question with bed-clothes and articles for his personal hygiene and sends him to his dormitory.

8. Staff from the Information Team informs the third country nationals of their legal status during their stay in Greece and of the consequences attaching to illegal entry, their right to asylum, the possibilities of taking advantage of voluntary repatriation programs if it is possible, the initial reception procedure and the duration of their stay at the Regional Initial Reception Service, their rights and their obligations during their stay at the Regional Service and in the country, and mainly their obligation to cooperate with the Authorities and the importance to give real and accurate personal data (name, age, nationality), their obligations in case they are in charge of minors (their children or other minors accompanied by them), the medical checking contents, and the internal regulation of the Regional Service. Moreover, they give a relevant information booklet in the required languages, drawn up by the Central Service. The a/m booklet informs those interested that if someone wishes to submit an asylum application, he can do so referring to any

of the employees of the Service. It also gives information as regards bodies and organizations that offer legal assistance free of charge.

9. Three times a week, the Psycho-social Support Office organizes meetings with various groups, mainly with women, mothers, teenagers, elderly, in order to detect in time individual problems or problems related to the operation of the Initial Reception Service and to provide information mainly as regards sanitary issues and preventive medicine. The conclusions arising from the a/m meetings, are included in the recommendations mentioned in article 12 / paragraph 4 / Law 3907/2011 and they are taken into account by the Initial Reception Service in the discharge of their duties.

10. If an illness is diagnosed, the third country nationals are subjected to medical treatment or they get examined by a specialist. If the case requires so, they are referred to the proper health institution. The staff of the Medical Screening Office, accompanied by an interpreter if necessary, escorts the patient to the health institution and provides every possible facilitation to the attendant doctors so that the patient may get the needed care.

11. In case individuals belonging to vulnerable groups are tracked down, the competent Office suggests their referral to the competent body engaged in providing social support or protection.

12. During every stage of the Initial Reception Procedure, if a request for submission to international protection regime is submitted, the applicant gets separated from the other individuals and the Secretariat Office sees to his referral to the competent Regional Asylum Service. The collection of the requests and the applicants' interviews may take place in the facilities of the Initial Reception Service by the competent Regional Asylum Service. Those requesting international protection remain in the facilities of the Initial Reception Service, in separate places if possible for as long as the procedure for the examination of their request lasts, without prejudice to the deadlines of paragraph 5 / article 11 / Law 3907/2011.

13. As regards the other cases, the remaining third country nationals remain in the facilities of the Regional Initial Reception Service waiting to be subjected to the process of readmission, deportation or return. The persons in question may remain in the Initial Reception facilities until their refoulement or the issuing of a return or deportation decision or until they are allowed by the Service to leave for any legal reason. For this, by order of the head of the facilities, the section and the specific place for the stay of those persons are specified in cooperation with the competent Police Service. In every case, their stay in the Regional Service does not exceed the deadlines set by article 11 / paragraph 5 / Law 3907/2011.

14. Before leaving the Regional Service, the third country nationals are supplied with a referring note and a copy of their medical file.

PART B '

Article 8 - The stay regime

The third country nationals, who are subjected to the Initial Reception procedure and remain in the Regional Service facilities, are deprived of their freedom until the completion of the Initial Reception procedures in conformity with Law 3907/2011. For this reason they obligatorily remain in the Regional Initial Reception Service facilities or in other proper facilities, which are accordingly guarded. The a/m persons may leave the aforesaid facilities only by a special written permission of the head of the Regional Initial Reception Service. If they are denied this permission, they have the right to turn to the Central Service. In general their stay in those places is regulated by the rules of the present regulation.

Article 9 - Rules governing the stay

1. In every case, during the Initial Reception procedures the head and the regional initial reception Service see to the following as regards the stay of third country nationals in their facilities :

- a. they must live under dignified living conditions
- b. they must preserve their family unity as far as possible
- c. they must have access to urgent health treatment and to every necessary cure or psycho-social support
- d. if they belong to vulnerable groups, they must be treated accordingly according to each case
- e. they must be well informed of their rights and their obligations
- f. they must have access to guidance and legal advice as regards their situation
- g. they must keep in contact with social bodies and organizations.

2. Moreover, safe and proper housing in a secure and protected environment must be provided to them. The outdoor activities are allowed during the day, all along their stay in the facilities, unless the head of Regional Service reduces the time for outdoor activities to specific hours per day for safety reasons. When the safety reasons do not exist anymore, the a/m restrictions may be eliminated. The total prohibition of outdoor activities is not allowed.

3. In every case, the staff of Initial Reception Services must respect the rights of third country nationals taking into account their cultural particularities.

Article 10 - Rules regarding the stay

1. Every third country national, who stays in the Regional Initial Reception facilities, has his own personal file for the proper processing of the initial reception procedures. The file includes their personal identity data, the data related to their stay in the facilities and their picture. The record is kept by the Registration/Record Office.

2. The third country women and minors, who stay in the facilities, reside in separate rooms which are suitable for their special needs.

3. Family members are entitled to family life within the limits needed for securing the safety and the protection of the Regional Service.

4. There is special care for babies and infants.

Article 11 - Allowances

Third country nationals subjected to initial reception procedure who stay in initial reception centers or units are provided with:

- a. Meals and proper place for accommodation. The a/m place is adequate, well lighted, heated and aired. The consumption of alcoholic drinks is not allowed.
- b. The necessary clothes, if they cannot afford to buy clothes themselves
- c. The possibility to take care of their personal hygiene. Thus, they are supplied with the necessary articles for personal hygiene and cleanliness.
- d. The possibility for outdoor activities and participation in other activities regarding recreational needs.

PART C '

Article 12 - Rights

Third Country nationals subject to initial reception procedures, staying at the initial reception centers or units, have the following rights to:

- a. Healthcare.

- b. Freedom of religion.
- c. Receiving visits by family members or third persons living outside the centers or units, unless there are special security reasons. The visiting hours and place are defined by the head of the regional service. During the visiting time an officer will be present, unless ordered otherwise.
- d. Communication with agencies, international organizations, outside the regional initial reception services, regarding the handling of issues that concern them according to the existing provisions.
- e. Access to correspondence or telephone communication. To this end, there is the best possible facilitation provided by the centers and the units. The correspondence and any form of communication are inviolable.
- f. Access to lawyers.
- g. Communication with consular authorities of their countries, if they wish so.
- h. Reporting both to the administration of the regional service and the Regional Surveillance Committee. Every report, in writing or orally, is examined without delay by the head of the regional service. In case that any officer of the regional service or any other officer notices that some third country national staying at the facilities has been abused, he/she has to inform directly the head, asking at the same time for the taking of appropriate measures, legal ones and other, aiming at the protection of the accommodated person and the possible proper medical care until the reported event is clarified and the necessary measures are taken. In any case, the Regional Surveillance Committee will also be informed. The internal rules of the regional service shall define where a complaints box will be placed, which will be opened on a daily basis with the care of the information unit and the secretariat's office.

Article 13 - Obligations

1. The third country nationals subject to the initial reception procedure and staying at the regional service are obliged to behave in a way that does not put at risk the health and the security of the other persons staying there or the smooth operation of the facilities. In this framework, they have the obligation to comply with the orders and suggestions of the competent officers.

For the security and protection of the above persons and the smooth operation and security of the facilities, it is possible, in extraordinary cases, for the head of the regional service to impose apart from the present rules, further rules such as the removal from the rest of the third country nationals staying at the facilities, with the assistance of the competent police service and the guards unit.

2. The taking of restrictive measures against a third country national subject to the initial reception procedures, is possible for health reasons, or for the protection of one's physical integrity or of other persons' integrity staying at the facilities or for the prevention of turbulences and damages. In any case, the exercise of violence against third country nationals staying at the facilities is prohibited as far as this is not necessary for the security of the safeguarding and enforcement of the law and the operating rules of the facilities.

PART D ' - DUTIES OF THE PERSONNEL

Article 14 - General duties of the personnel

1. The personnel of the regional initial reception service have to cooperate and to coordinate their actions in order to secure the smooth operation of the facilities and the smooth exercising of the rights of the third country nationals subject to the initial reception procedure and staying at the facilities of the regional service. In regard to security matters they will cooperate with the competent police authorities.

2. The personnel have to inform directly the regional service administration of any problem that might arise concerning the operation of the facilities, the welfare and the behavior of the third country nationals staying there.

3. The personnel have to inform the soonest possible the responsible doctor of any emergency cases in regard to the health and the life of the third country nationals staying at the facilities of the regional services.

4. The personnel are not allowed to leave their position without any prior permit or replacement.

Article 15 - Duties of the head of the regional initial reception service

The head of the regional service is responsible for all the units and offices of his/her Service and furthermore he/she:

a. elaborates the internal rules of the service according to the General Rules.

b. is in charge of the smooth operation of the Service and the smooth operation of the regional service defining, according to the present special conditions, the operating rules of their units and offices as well as the more specific carrying out of the personnel's duties.

c. establishes by order, analytically the daily program as well as the days and the visiting hours and the more specific rules governing the operation of the places where the third country nationals subject to the initial reception procedure are accommodated.

d. guarantees the permanent training of the personnel by assessing the training needs in regard to initial reception matters and organizes training actions in cooperation with the Central Service and other bodies, especially the UNHCR, the IOM, agencies for the protection of the children, doctors, psychiatrists, psychologists and social scientists qualified to work with the target group.

e. allows the access to social bodies providing assistance to refugees and migrants. Any access denial has to be justified.

f. establishes a plan for the guarding and the dealing with emergency cases (by providing for the necessary contribution of other bodies such as the Police, the Fire Brigade, the Hospital etc.), such as the evacuation of the facilities, the facing of an extraordinary migration flow, accidents, fire, bomb attack threat, hostage taking, leaving without a permit, disruption, suicide threat, death.

g. assigns duties to the heads of the units and the offices of the Regional Service and

h. performs every duty assigned by the provisions in force or his/her superiors.

Article 16 - Duties of the heads of the units

The Heads of the units of the regional initial reception services:

a. lead them and are responsible for the effective performance of their duties and

b. are responsible for the surveillance, the monitoring and the evaluation of their personnel as well as the assignment of their respective duties.

Article 17 - Duties of the heads of offices

The Heads of the offices of the regional initial reception service units:

a. are direct assistants to the superiors of the relevant units and act according to the general directives and their special instructions,

b. are in charge of their offices and responsible for the effective performance of their missions,

c. handle in person the serious cases of their offices and

d. generally perform their duties assigned by the provisions in force and the orders given by the heads of the regional service.

Article 18 - Duties of the heads of security offices

The heads of the security offices have further to the above-mentioned matters, the following duties:

- a. to make the personnel of their office available to a rotation shift service on a 24hour basis and
- b. to carry out any necessary act which contributes to the smooth operation of the facilities according to the provisions in force and the orders of the regional service's head.

Article 19 - Duties of the personnel

The personnel of the units of the regional initial reception services perform their duties provided for by the law and the rules of the Service or by the special provisions according to the decisions and directives of the head of the Service and the specific instructions of their superiors.

Article 20

ANNEX

GENERAL SPECIFICATIONS

OF THE REGIONAL INITIAL RECEPTION SERVICES

1. The facilities of the regional initial reception service consist of the following sections:

a. Section of in-door administration service areas which mainly includes the areas for the logistics, reception, security, identification, information, medical, nursing and psycho-social care, isolation, the regional Asylum office, the visiting, meeting and storage areas.

b. Wing sections of in-door areas where third country nationals are accommodated, which mainly include the area of accommodation (rooms), recreation, catering, religious worship and personal care.

c. Section of out-door and semi out-door facilitation areas of the regional service, which mainly includes the out-door activities areas, areas for sports and games, secure vehicle parking areas, areas for the taking and transferring of third country nationals and the provisional stay before their entry into the center, areas for the parking and maneuvers of large vehicles (garbage trucks, buses, trucks) and personnel and visitors' vehicles, for the movement of the security personnel and the placement of outdoor electromechanical facilities.

2. The section of the in-door administration service areas is divided into the following areas, indicatively:

a. Office of the Center's Head, 30 m²

b. Secretariat's Office, 30 m²

c. Management Office, 30 m²

d. Interpretation Office, 30 m²

e. Security Office, 110 m² which consists of the internal guards office, change rooms, weapons warehouse, 30 m²

f. the External Guards – Entrance Gate Control Office 30 m²

g. Information Unit Office, 15 m²

h. Room for the reception – temporary stay of third country nationals upon their entry to the centre (145 square metres), which comprises the following areas: a shower area, a dressing area, a W.C. area, a waiting area, a screening area (X-ray), a body search area;

These are areas where the reception of third country nationals who are arrested and taken to the regional initial reception service takes place. Special care will be taken for women and children. The access of all disabled people to all areas shall be ensured.

i. Registration & Records Office (50 square metres); It comprises five sub-areas where the registration of the personal details of third country nationals will take place upon their entry to the regional initial reception service.

j. Identification Office (50 square metres); It comprises two areas, one for fingerprint taking (dactyloscopy) and one for photograph taking.

k. Interview Room (60 square metres); It is an office space divided into four interview sub-areas (staffed with social workers, psychologists, doctors, interpreters or other employees of the regional service).

l. Medical Screening Office (60 square metres); It is an office space divided into four sub-areas for the taking of the medical history, the medical examination etc. of third country nationals upon their entry to the regional service. These areas will also be used for the medical support of those accommodated at the Centre.

m. Psychosocial Support Office (50 square metres); It is an office space which comprises five sub-areas.

n. Asylum Office (60 square metres); It comprises the Secretariat Office (30 square metres) and three interview areas (10 square metres each). It has a separate, controlled entrance.

o. Visiting room – Meeting room (40 square metres); It comprises visiting rooms with a total surface of 25 square metres and a room of 15 square metres for the meetings with civil society stakeholders. These are operationally autonomous areas with a separate, controlled entrance.

p. Infirmary (50 square metres); It comprises two areas (for men – women), with a sanitary facility, for the temporary hospitalization of those accommodated at the regional initial reception service.

q. Isolation room (20 square metres); Four (4) isolation rooms (with sanitary facility) that can accommodate one person.

r. Storage room for the personal belongings of third country nationals.

s. Maintenance Staff & Drivers office – storage room.

t. Cleaners' office – storage room.

u. Catering office – storage room.

v. Staff kitchen – canteen (30 square metres).

w. Security systems and installations control room comprising a Server room, a room for the control of lighting, power supply, fire protection switchboards etc., and a camera and alarm control room.

x. Material storage room (120 square metres).

y. Records and stationery storage room.

z. Medical and pharmaceutical supplies (defibrilators, oxygen, medicines etc.) storage room.

aa. Staff sanitary facilities (40 square metres); They comprise sanitary facilities, distributed accordingly, with W.C., washbasins, showers etc., meeting the needs of both male and female employees, as well as WC facilities for disabled people.

bb. Areas for the installation and the operation of indoor electrical and mechanical facilities.

3. Since the regional initial reception service is planned to accommodate more than 240 people, which means that there are more than four (4) wings each accommodating sixty (60) people, the surface of the areas cited above shall increase accordingly.

4. The areas destined for security screening, registration, identification and medical screening are designed so that they ensure the smooth running of initial reception procedures during the entry of third country nationals to the regional service, as they are provided for in the General Rules.

5. The section of wing indoor areas where third country nationals are accommodated comprises the following areas:

a. Wards of a minimum total surface of 240 square metres. Each ward can accommodate four (4) to six (6) people and, in exceptional cases, up to twelve (12) people. It has the required number of beds needed and proper sanitary facilities (WC, showers, washbasins, at least one sanitary item per six people).

b. The wards offer satisfactory human conditions of accommodation and security such as:

A minimum surface of 4 square metres for each individual.

Natural light for reading and working during the day and adequate artificial light during the night. Preference is given to windows that allow the persons accommodated to maintain a view of the outside or the corridor or an indoor area.

Satisfactory ventilation.

Satisfactory temperature.

Bed with mattress, pillows, linen and a blanket for each person.

Table and chairs to rest.

An area where personal belongings are stored (locker, shelf).

Direct access to drinking water and sanitary facilities.

Security against escape, bodily injury, fire, property damage etc.

c. Each ward belongs to a wing. Each wing contains four (4) to fifteen (15) wards and has a maximum total capacity of sixty (60) people. Each wing contains one ward for the accommodation of disabled people. Men's wings are separated from the rest of the wings. Women, families and unaccompanied minors can be accommodated in the same wing, but in separate wards, as the case may be. Special care shall be taken to ensure sufficient lighting in the public areas located in the women's wings. Care shall also be taken to equip with toys the rooms accommodating minors, provided that all necessary precautions are taken.

d. Catering – recreation – activity areas of at least 100 square metres per wing. They serve the recreation, catering (not food preparation) and activity needs of third country nationals and provide satisfactory conditions, namely:

Satisfactory temperature, ventilation and lighting.

Direct access to drinking water and sanitary facilities.

Furniture (tables, chairs, benches etc.).

Audiovisual equipment (TV and audio systems), board games etc., books etc.

Security against escape, bodily injury, fire, property damage etc.

Possibility to prepare coffee and tea or to buy them from a vending machine during the day.

Possibility to buy cigarettes from a vending machine.

At the children's wing, possibility to prepare infant meals.

Telephone booths – card phones (at least four per wing).

e. Religious worship room (15 square metres per wing); It is intended to cover the religious needs of all religions/creeds.

f. Laundry – dryer (in every wing); This is the area where the washing and drying of the clothes of the persons accommodated is taking place.

g. Smoking area (15 square metres per wing); It is a smoking area, since smoking is forbidden in the rest of the indoor facilities.

h. Guard post (10 square metres per wing); This area shall be used by the internal guard of the wing.

6. The outdoor and semi-outdoor service areas section comprises the following areas:

a. Outdoor activities areas of 750 square metres per two wings at least.

b. They are secure outdoor areas whose 20% is covered by a shelter. They shall be used for the outdoor activities, the sports activities, the gathering etc. of third country nationals. They are equipped with benches, tables, chairs, W.C. facilities and possess all the necessary installations.

c. Secure parking area for the vehicles taking or transferring third countries nationals to the service, as well as for their temporary stay before their entry to the Centre (approximately 300 square meters). It is a secure area where vehicles (and big buses) transporting third country nationals arrive, park and depart.

d. Guard posts, 2 square metres per guard post.

e. These are guard posts at the perimeter of the Centre ensuring external guarding. They are constructed and placed at selected points according to instructions and specifications issued by the Hellenic Police.

f. Parking and manoeuvring area for large vehicles (refuse collection vehicles, buses, trucks), as well as for staff and visitors' vehicles.

g. Area for the movement of security staff.

h. Areas for the installation of outdoor electrical and mechanical machinery.

7. If necessary, due to the special circumstances prevailing in each regional service, a separate catering area may be provided for.

8. A public announcements system (loudspeakers) shall be installed.

9. All necessary requirements shall be met for the supply of drinking water, the prevention of flooding and water stagnation, waste management etc. according to the legislation in place. The installation of a water supply system ensures the supply of drinking water (hot and cold) in compliance with the legislation in place.

10. All necessary measures shall be taken for waste management.

11. All necessary security measures shall be taken (fencing, closed circuit television, security lighting, special materials etc.) according to the instructions of the Hellenic Police.

12. All indoor areas shall be equipped with air-conditioning (cooling/heating) systems.

CHAPTER C' - FINAL PROVISIONS

Article 21 - Entry into force

The present decision shall enter into force upon its publication in the Official Gazette of the Hellenic Republic.

The present decision is to be published in the Official Gazette of the Hellenic Republic.

Athens, 24 January 2012

THE MINISTERS

THE DEPUTY MINISTER OF FINANCE

THE MINISTER OF HEALTH AND SOCIAL
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FILIPPOS SACHINIDIS

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CHRISTOS PAPOUTSIS