

TERMS OF REFERENCE VACANCY ANNOUNCEMENT VACANCY NUMBER: DIP/PROT/012/2016

Project Title:	Child Protection / SGBV Expert
Organisation:	UNHCR
Job Title:	Child Protection / SGBV Expert (Assessment, Measurement and Information Management)
Duty Station:	Home-based, with selected travel to the field
Duration:	Expected starting date: October 2016. 2.5 month contract, renewable - subject to availability of funding.
Contract Type:	Individual consultancy contract
Closing date:	18 September 2016

BACKGROUND

UNHCR's Division of International Protection is seeking a Child Protection and Sexual and Gender-Based Violence (SGBV) Assessment, Measurement and Information Management Expert based in the MENA Region and will support the child protection information management needs for UNHCR on child protection, with a focus on MENA operations.

Child protection and SGBV are global organizational priorities for UNHCR. With over half of refugees under 18 and increasing numbers of displaced people globally, operations continue to face serious challenges in implementing effective, quality child protection and SGBV programmes. Specialized staff with technical expertise are needed to provide support to improve UNHCR's operational capacity to deliver effective protection.

The incumbent is expected to be a professional whose expertise includes assessment and measurement, and who has a proven ability to leverage data and strengthen systems to improve the collection, analysis and appropriate sharing of information relating to child protection and SGBV issues and programmes. H/She will also be expected to support the development or adaptation of information management tools for child protection and SGBV in refugee settings. H/She will be managed by the Child Protection and SGBV Units in the Division of International Protection (DIP), and will work closely with the Senior Regional Child Protection, SGBV and Information Management Officers in the MENA Bureau, with some travel to UNHCR field operations and Geneva as needed.

SCOPE OF WORK, EXPECTED OUTPUTS AND DELIVERABLES

The incumbent of this position is expected to play a leading role in developing, assessing and implementing UNHCR Headquarters' operational support in information management for child protection and SGBV. This will entail the provision of technical support to field operations, development of innovative IM solutions in resource poor environments, and commitment to capacity building of UNHCR operations in implementing IM systems to strengthen the quality of child protection responses. The position have a particular focus (about 70% of time) on the MENA region, and especially the Syria Regional Response countries. S/he will also play an important role in contributing to ensuring that refugee issues are appropriately reflected in global, inter-agency efforts to strengthen the evidence base for child protection and SGBV interventions in emergencies.

As a global position, there is an expectation that the expert is capable of providing support and assistance to emergency operations as well as protracted situations, in both industrialized and developing countries.

Specifically, the objectives of the assignment are as follows:

I. Support the roll-out of quality assessment, situation and response monitoring in UNHCR operations through the provision of technical support and the adaptation or development of tools:

- Support field operations in adapting or developing appropriate **technical tools and strengthening capacity for child protection and SGBV assessments and situation monitoring** in refugee settings;
- Support country offices to improve the **quality of proGres data** on child protection and SGBV-related information through the development of guidance and technical assistance;
- Coordinate and assist in the monitoring and **analysis of available data and indicators** on child protection and SGBV including supporting the development of tools and systems to collate, analyse and report on key child protection and SGBV issues and response;
- Produce **information products** in order to analyse, use and disseminate information relating to child protection and SGBV in displacement including contribute to production and updating of thematic briefings summarising key evidence from on the situation of children, response and key advocacy points;
- Support field operations to develop **appropriate response monitoring systems** and analyse information in terms of outcomes for persons of concern including harmonising and improving the quality of the child protection and SGBV indicators and results in FOCUS.

II. Contribute to global efforts to improve child protection information management:

- Contribute to the work of global level **fora on information management** for child protection and SGBV, including to ensure that refugee issues are appropriately integrated into the development and update of inter-agency tools and guidelines;

- Support development of quick reference **briefing notes** or guides on child protection and SGBV information management for field operations as needed;
- Collect, document and systematize tools, **good practices** and lessons learned in the areas of information management for child protection and SGBV in refugee settings, including for coordination;
- Support field operations in developing or adapting appropriate **information management approaches** for child and SGBV protection-related data, which take into account data protection principles;
- Provide technical assistance to country operations and coordination groups to develop **information sharing protocols** for effective and safe information sharing;
- Respond to **routine queries** from HQ and field operations and build capacity on child protection and SGBV information management.

MONITORING AND PROGRESS CONTROLS

- The consultant will submit monthly reports on activities and progress.
- The consultant will provide a draft of CP and SGBV IM tools by December 2016.

REQUIREMENTS

Education:

- University degree in information technology, demography, statistics, social sciences or any related area;

Experience:

- 10 years of professional experience at international level, including field experience with a particular focus on child protection and/or SGBV;
- Experience in development and delivery of assessment, measurement and information management activities to support child protection or protection activities, such as protection monitoring systems, population data management, registration and case management, protection needs assessment and situational analysis;
- Demonstrated understanding of child protection assessment, prevention and response in forced displacement situations;
- Experience in coaching and providing training/capacity building support on assessment, measurement and information management for child protection;
- Advanced Excel skills (e.g. pivot tables, functions, etc.);
- Prior working experience with UNHCR is a strong advantage;
- Familiarity with proGres and other child protection / SGBV information management tools is desirable;
- Familiarity with statistical analysis and related tools is desirable.

Languages: English, Arabic is desirable

Key Competencies:

- Detail-oriented with excellent communication, writing, and analytical skills
- Capable of multi-tasking while pursuing multiple lines of enquiry at the same time
- Ability to work independently with limited supervision and deliver high-quality products
- Excellent interpersonal skills, strong work ethic, and ability to deliver results on time.

Location: Home-based, with selected travel to the field

To Apply:

Interested applicants should submit their letter of motivation and P11/Curriculum Vitae referring to VN Number DIP/PROT/012/2016 (including Surname) to email address: HQDIPVAC@UNHCR.ORG

DEADLINE FOR APPLICATIONS IS 18 September 2016