

Addendum1.

CLARIFICATIONS: ITB/GRC/2016-001

Q1. Which are the corresponding standards of ANSI/BIFM for EUROPE (CATAS, EN, DIN,ISO, etc). Are the standards an on/off requirement?

R: One of the mentioned above or similar, all the furniture is expected to provide quality that meet the basic international standards of the industry including ISO for the materials etc. This requirement will be considered in the technical evaluation among others.

Q.2 To which areas is the majority of the equipment to be installed?

R: Athens primary for the new Office premises and occasionally to other regions in Greece including islands.

Q.3 is there a budget per category or are we to offer lowest price possible?

R: UNHCR cannot provide this information.

Q.4 We can lower whatever budget significantly, if instead of metal legs at the tables we install wooden. Is this something of interest to UNHCR?

R: Not advised as durability will be reduced. Can submit as an option for other type of location of office premises, always following the principle of best value for money.

Q.5 Is it possible for UNHCR to select different items from different suppliers?

R: Yes, if you mean different producers though ONE supplier, in other case the answer will be not. It is important to have items as per the style showed on the pictures within the Annex A.

Q.6 regarding specific items:

Q.6.1

1.2. Office Desk Type 2 / Will the total length of the return be 180cm? Does this means that it takes into account the 80cm width from the desk also?

R: Yes

Q.6.2

3.1. Low Cupboard Is it a similar construction as the one in the background of the photo, behind the desk?

R: Yes

Q.6.1.3

3.2. Storage unit by desk are these the same with Category 4 Drawers

Is this a pedestal? R: Yes-

Do they have castors? R: No

How many drawers do you need. 3+1? R: Yes -

Q.6.1.4

3.3.-3.4 High Cabinet

Please inform us of the height needed for these units

R: They can be from 1800mm up to 2200mm

Q.6.1.5

5.6 Coffee table

Please inform us of desirable height and what material are the legs made of?

R: Table height at 40-45mm with stain stainless steel legs

Q.6.6

5.7 Cafeteria Tables

For capacity of 6 people 180cm would suffice. Do you still need it to be 210 length?

R: We suggest to keep the tables at 210cm length. If not available on the market please submit alternative proposal.

Q.7 In Annex C it is requested the installation cost, the exw cost and dap cost that means delivery in specific locations in Athens. I have read in page 1 that the office furniture will be disseminated in all Greece including islands. As far as I understand this dissemination will be carried out by UNCHR, so we don't have to calculate the delivery cost outside Athens, correct?

So in that case the products exw or dap will be delivered assembled in order for you to be able to disseminate them outside Athens or in bulk. In case of bulk delivery with destination outside Athens who will do the assembling?

R: DAP Athens means that will be delivered and installed to the main new office premises within the Athens metropolitan area (radio 10km) which the estimated initial demand or furniture is intend to be. A layout plan will be shared with the successful bidder of UNHCR office premises.

In other cases DAP Athens will be UNHCR warehouse and will be indicated in the Purchase order (PO) together with the relevant packing list information and if will be bulk etc.

In case of other locations outside of Athens, UNHCR will deliver the furniture items (as per the PO information, bulk etc.), but we will need that installation of the furniture is provided by the supplier since otherwise I assume that could affect the warranty provided otherwise.

Q.8 regarding the technical specification in Annex A I would like to ask you if we can offer similar products (for example in product 1.1 the metal frame should be absolutely tube or we could offer rectangular metal frame as well?)

R: The items provided has to follow the same style as showed on the pictures, if not available on the market bidders can provide a similar solution (i.e. rectangular preserving the overall style of the furniture).

Q.9: In product 3.3 the doors should be glass or melamine as well because the photo does not show glass, etc.).

R: melamine as per the style of the picture.

Q.10 In Annex A it is indicated in all products ANSI/ BIFM standards, EU equivalent. Is this and inviolable term for all products? I am asking that because we do have ISO certificate as well ISO certificates from our bulk suppliers but not for all the finished products since are produced by us

R: Please refer question 1. As mentioned will be considered in the technical evaluation among other criteria. UNHCR is looking of quality items that an offer the best value for money for the organization and comply with international standards of quality.