



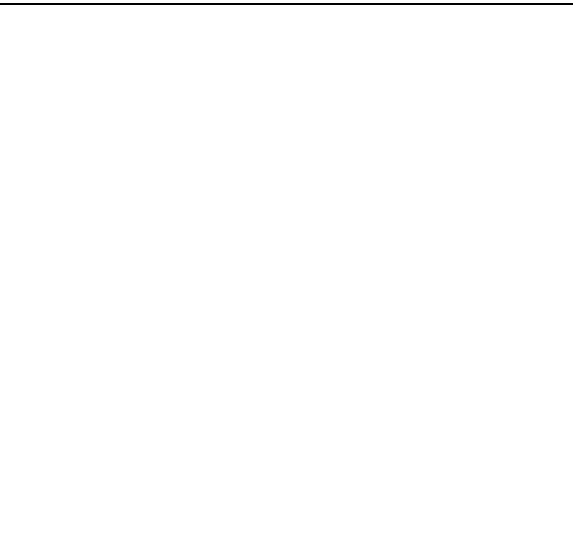



## ANNEX A: Office Furniture Specifications




NOTE: <i>All the products must meet ANSI/BIFM standards, EU equivalent or technically comparable standards of other nations of the world.</i>		
Items type	Specifications	Pictures provided are to support potential bidders to understand the type of style required.
<b>Category 1: Office Desks</b>		
<b>1.1 VIP Office Desk type 1</b>	<p><b>Description:</b> Office desk to be located within bigger size office rooms.</p> <p><b>SIZE:</b></p> <ul style="list-style-type: none"> <li>• <b>W:90cm</b></li> <li>• <b>L:200cm</b></li> </ul> <p><b>Material:</b> Melamine</p> <ul style="list-style-type: none"> <li>• Leg/ Underframe/ Mounting plate/ Metal tube: Steel.</li> </ul> <p><b>Colors:</b> dark grey or similar availability of other colors.</p> <p><b>Standards:</b> ANSI/BIFM standards, EU equivalent</p> <p><b>Warranty:</b> min 2 years required.</p>	
<b>1.2 Office Desk type 2</b>	<p><b>Description:</b> to be used in an open office space.</p> <p><b>SIZE:</b></p> <ul style="list-style-type: none"> <li>• <b>W:80cm</b></li> <li>• <b>L:160cm with return</b></li> <li>• <b>W:50cm</b></li> <li>• <b>L:180cm</b></li> </ul> <p><b>Material:</b> Melamine or similar materials</p> <ul style="list-style-type: none"> <li>• Leg/ Underframe/ Mounting plate/ Metal tube: Steel,</li> </ul> <p><b>Colors:</b> White or light grey, of other unicolor available.</p> <p><b>Standards:</b> ANSI/BIFM standards, EU equivalent.</p> <p><b>Warranty:</b> min 2 years required.</p>	



<p><b>1.3 Desk type 3</b> (finish as per the type 1.2)</p>	<p><b>Description:</b> to be used in an open office space.</p> <p><b>SIZE:</b></p> <ul style="list-style-type: none"> <li>• <b>W:80cm</b></li> <li>• <b>L:160cm with small return</b> <b>W:50cm</b> <b>L:110cm</b></li> </ul> <p><b>Material:</b> Melamine or similar material</p> <ul style="list-style-type: none"> <li>• Leg/ Underframe/ Mounting plate/ Metal tube: Steel,</li> </ul> <p><b>Colors:</b> White or light grey and availability of other unicolor options.</p> <p><b>Standards:</b> ANSI/BIFM standards, EU equivalent.</p> <p><b>Warranty:</b> min 2 years required</p>	
<p><b>1.4 Interview room desk type 4</b> (finish as per the type 1.2)</p>	<p><b>Description:</b> use for office space.</p> <p><b>SIZE:</b></p> <ul style="list-style-type: none"> <li>• <b>W:70cm</b></li> <li>• <b>L:235cm</b></li> </ul> <p><b>Material:</b> Melamine or similar materials.</p> <ul style="list-style-type: none"> <li>• Leg/ Underframe/ Mounting plate/ Metal tube: Steel</li> </ul> <p><b>Colors:</b> White or light grey and availability of other unicolor options</p> <p><b>Standards:</b> ANSI/BIFM standards, EU equivalent.</p> <p><b>Warranty:</b> min 2 years required</p>	
<p><b>1.5 Bespoke desks Room 46</b> (finish as per the type 1.2)</p>	<p><b>Description:</b> those desks will be place in office space</p> <p><b>SIZE:</b> Available different types as per the needs of the office premises layout. Sizes can differ from W: 90cm / L: 200cm max up to W 65 cm / L65cm as an estimation.</p> <p><b>Material:</b> Melamine or similar materials</p> <ul style="list-style-type: none"> <li>• Leg/ Underframe/ Mounting plate/ Metal tube: Steel,</li> </ul> <p><b>Colors:</b> White or light grey, of other unicolor available.</p> <p><b>Standards:</b> ANSI/BIFM standards, EU equivalent.</p>	



	<p><b>Warranty:</b> min 2 years required</p>	
<p><b>1.6 Desk type 6</b> (finish as per the type 1.2)</p>	<p><b>Description:</b> use for office space.</p> <p><b>SIZE:</b></p> <ul style="list-style-type: none"> <li>• <b>W:80cm</b></li> <li>• <b>L:160cm</b></li> </ul> <p><b>Material:</b> Melamine or similar materials.</p> <ul style="list-style-type: none"> <li>• Leg/ Underframe/ Mounting plate/ Metal tube: Steel</li> </ul> <p><b>Colors:</b> White or light grey and availability of other unicolor options.</p> <p><b>Standards:</b> ANSI/BIFM standards, EU equivalent.</p> <p><b>Warranty:</b> min 2 years required</p>	
<b>Category 2: Chairs</b>		
<p><b>2.1 VIP Office Chair</b></p>	<p><b>Description:</b> Swivel chair with wheels for VIP office space.</p> <p><b>SIZE:</b></p> <p>Width: 59 cm Depth: 65 cm Max. Height: 108 cm Seat width: 49 cm Seat depth: 42 cm Min. seat height: 38 cm Max. seat height: 50 cm</p> <p>Tested for: 100 kg</p> <p><b>Material:</b></p> <ul style="list-style-type: none"> <li>• Pair of armrests: Armrest frame/ Main parts: Reinforced polyamide Armrest pad: Synthetic rubber, Reinforced polypropylene</li> </ul> <p>Swivel chair: Star base center: Reinforced polyamide Seat foam: High resilient polyurethane foam (cold foam). Seat and back holder: Steel, Epoxy/polyester powder coating</p>	

	<p>2. Seat cover:          Non-woven polyester fabric          Plastic part:          Polypropylene, Polyethylene          Leather: Dyed through top-grain leather with a treated, embossed and pigmented surface</p> <ul style="list-style-type: none"> <li>3. Headrest:          Foam: High resilient polyurethane foam (cold foam).          Frame: plastic</li> </ul> <p>Or similar materials</p> <p><b>Colors:</b> black, grey  <b>Standards:</b> ANSI/BIFM standards, EU equivalent.  <b>Warranty:</b> min 2 years required.</p>	
<p><b>2.2. Office Chair</b></p>	<p><b>Description:</b> Swivel chair suitable with wheels for a multi space layout.</p> <p><b>SIZE:</b></p> <p>Width: 59 cm          Depth: 65 cm          Max. Height: 108 cm          Seat width: 49 cm          Seat depth: 42 cm          Min. seat height: 38 cm          Max. seat height: 50 cm  <b>or similar sizes</b></p> <p>Tested for: 100 kg</p> <p><b>Material:</b> :</p> <ol style="list-style-type: none"> <li>1. Armrest frame:          Polypropylene          Steel, Galvanized          Back frame:          Steel,          Epoxy/polyester powder coating</li> <li>2. Seat foam:          Polyester wadding,          Polyurethane foam or similar materials. Coated fabric: 75 % polyester, 25 % cotton, 100 % polyurethane.</li> </ol> <p><b>Colors:</b> black  <b>Standards:</b> ANSI/BIFM standards, EU equivalent.</p>	



	<p><b>Warranty:</b> min 2 years required</p>	
<p><b>2.3 Visitors chair</b></p>	<p><b>Description:</b> Chair to be located in the reception area of the office. The chairs need to officer conform, design and quality</p> <p><b>Material:</b> Melamine or similar materials.</p> <ul style="list-style-type: none"> <li>• Leg frame/ Cross rail: Steel, polyester powder coating Seat/ Backrest: Polypropylene or similar materials depending of the availability on the local market.</li> </ul> <p><b>Colors:</b> light grey or light blue preferred with availability in different unicolor options</p> <p><b>Standards:</b> ANSI/BIFM standards, EU equivalent.</p> <p><b>Warranty:</b> min 2 years required</p>	
<p><b>2.4 Cafeteria Chair</b></p>	<p><b>Description:</b> The chairs will be placed in a cafeteria area and needs to offer conform and quality.</p> <p><b>Material:</b> Seat: Polycarbonate/ABS plastic</p> <p>Materials need to be easy to be cleaned and easy to maintain and design as per concept image</p> <p>Or similar materials</p> <p><b>Colors:</b> light blue, green or light grey preferred, availability of other unicolor option recommended.</p> <p><b>Standards:</b> ANSI/BIFM standards, EU equivalent.</p> <p><b>Warranty:</b> min 2 years required.</p>	
<p><b>2.5 Meeting table chairs</b></p>	<p><b>Description:</b> Chairs with chrome legs on castors.</p> <p><b>Material:</b> Polypropylene or similar materials.</p> <p><b>Colors:</b> light blue or light grey preferred, availability of other unicolor option recommended.</p>	




	<p>Tested for: 100 kg</p> <p><b>Standards:</b> ANSI/BIFM standards, EU equivalent.  <b>Warranty:</b> min 2 years required.</p>	
<p><b>2.6 Conference chairs</b></p>	<p><b>Description:</b> Chair chrome legs on castors.</p> <p><b>Material:</b> Polypropylene or similar materials.</p> <p><b>Colors:</b> light blue or dark grey with chrome legs. Availability of other unicolor recommended.</p> <p>Tested for: 100 kg</p> <p><b>Standards:</b> ANSI/BIFM standards, EU equivalent.  <b>Warranty:</b> min 2 years required</p>	
<p><b>2.7 Waiting chair array for interview room or reception areas.</b></p>	<p><b>Description:</b> Waiting chair in array of 3no chairs in metal powder coated finish, color</p> <p><b>SIZE:</b></p> <ul style="list-style-type: none"> <li>• <b>W:80cm</b></li> <li>• <b>L:200cm</b></li> </ul> <p><b>Capacity:</b> 3 people  <b>Material:</b> Metal powder coated.  <b>Colors:</b> Light grey  <b>Standards:</b> ANSI/BIFM standards, EU equivalent.  <b>Warranty:</b> min 2 years required.</p>	
<b>Category 3: Cabinets and Cupboard</b>		
<p><b>3.1 Low cupboard</b></p>	<p><b>SIZE:</b></p> <ul style="list-style-type: none"> <li>• Width: 160 cm</li> <li>• Depth: 45 cm</li> <li>• Height: 80 cm</li> </ul> <p>Or similar sizes depending availability of models of office desk designs</p>	





	<p>(1.1.1.2.1.3)</p> <p>Max load/shelf: 30 kg</p> <p><b>Material:</b></p> <ul style="list-style-type: none"> <li>• Top panel/ Door/ Partition/ Shelf/ Bottom panel/ Plinth: Particleboard, Melamine foil, Side panel: Particleboard, Melamine foil, ABS plastic, Foil Back panel: Particleboard,</li> </ul> <p>Finish to match office desks worktop.</p> <p><b>Colors:</b> White or light grey and availability of other unicolor options</p> <p><b>Standards:</b> ANSI/BIFM standards, EU equivalent.  <b>Warranty:</b> min 2 years required.</p>	
<p><b>3.2 Storage unit by desks</b></p>	<p><b>Description:</b> finishing's needs to match the offices desk worktop (1.1.1.2, 1.3) with a combination of storage space.</p> <p><b>SIZE:</b></p> <ul style="list-style-type: none"> <li>• <b>W:45cm</b></li> </ul> <p><b>Material:</b> Melamine or similar materials.</p> <p>Finish to match office desks worktop.</p> <p><b>Colors:</b> White or light grey and availability of other unicolor options  <b>Standards:</b> ANSI/BIFM standards, EU equivalent.  <b>Warranty:</b> min 2 years required.</p>	


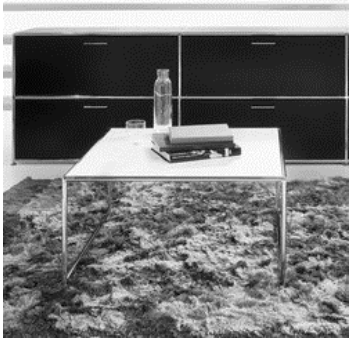

<p><b>3.3 High Cabinet</b>          Finish to match office desks worktop.</p>	<p><b>Description:</b> High cabinet with storage space options available.</p> <p><b>SIZE:</b></p> <ul style="list-style-type: none"> <li>• <b>W:100cm</b></li> <li>• <b>D:50cm</b></li> </ul> <p><b>Material:</b> Melamine or similar materials</p> <ul style="list-style-type: none"> <li>• Glass door:              Frame: Aluminum              Glass panel:              Tempered/safety glass              Door panel:              Fiberboard or melamine</li> </ul> <p>Finish to match office desks worktop.</p> <p><b>Colors:</b> White or light grey and availability of other unicolor options</p> <p><b>Standards:</b> ANSI/BIFM standards, EU equivalent.  <b>Warranty:</b> min 2 years required.</p>	
<p><b>3.4 High Cabinet</b>          Finish to match office desks worktop.</p>	<p><b>Description:</b> Storage combination of cabinet with filing ( preferred (option available need to match colors and material of 1.1,1.2,1.3,1.4.1.5)</p> <p><b>Material:</b> Melamine or similar materials.  <b>Colors:</b> White or light grey and availability of other unicolor options  <b>Standards:</b> ANSI/BIFM standards, EU equivalent.  <b>Warranty:</b> min 2 years required.</p>	






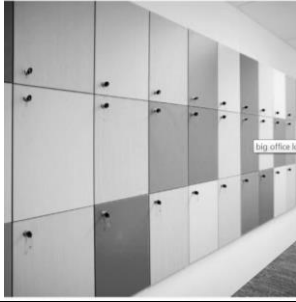


<p><b>3.5 VIP Storage unit</b></p>	<p><b>Description:</b> Storage combination of cabinet with filing (preferred (option available need to match colors and material of 1.1)</p> <p><b>SIZE:</b></p> <ul style="list-style-type: none"> <li>• <b>W:50cm</b></li> <li>• <b>L:300cm</b></li> </ul> <p><b>Material:</b> Melamine or similar materials</p> <p><b>Colors:</b> dark grey or similar availability of other colours (i.e. white etc.)</p> <p><b>Standards:</b> ANSI/BIFM standards, EU equivalent.</p> <p><b>Warranty:</b> min 2 years required</p> <p><b>Important:</b> Finish to match office desks worktop. Tall units must be available in the same design if required,</p>	
<p><b>3.6 Storage units</b></p>	<p><b>Description:</b> Storage combination of cabinet with filing ( preferred (option available need to match colors and material of 1.1)</p> <p><b>SIZE:</b></p> <ul style="list-style-type: none"> <li>• <b>W: 51 cm</b></li> <li>• <b>D: 45 cm</b></li> <li>• <b>H: 120 cm</b></li> </ul> <p><b>Or similar sizes</b></p> <ul style="list-style-type: none"> <li>• W: 41.0 cm</li> <li>• D: 50 cm</li> <li>• H: 72 cm</li> </ul> <p><b>Material:</b> Melamine or similar materials</p> <ul style="list-style-type: none"> <li>• Top panel/ Side panel: Particleboard, Ash veneer, Stain, Clear acrylic lacquer, Foil, Solid beech</li> <li>Back panel/ Drawer bottom: Particleboard, Melamine foil</li> <li>Bottom panel/ Plinth: Particleboard, Foil, ABS plastic</li> <li>Drawer front: Particleboard, Ash veneer, Solid beech, Stain, Clear acrylic lacquer.</li> </ul>	

	<p><b>Colors:</b> dark grey or similar availability of other colours (i.e. white etc.)</p> <p><b>Standards:</b> ANSI/BIFM standards, EU equivalent. <b>Warranty:</b> min 2 years required</p>	
<b>Category 4 Drawers</b>		
<p><b>4.1 Drawer unit to underside of desk</b> (available of same material &amp; colors item 1.1 VIP office desk)</p>	<p><b>Description:</b> Drawer unit with wheels.</p> <p><b>Sizes:</b> compatible for item 1.1. Finish to match office desks worktop.</p> <p><b>Material:</b> Melamine or similar material <b>Colors:</b> dark grey or similar availability of other colors. <b>Standards:</b> ANSI/BIFM standards, EU equivalent. <b>Warranty:</b> min 2 years required</p>	
<p><b>4.2 Drawer unit to underside of desk</b> (available of same material &amp; colors item 1.2 office desk)</p>	<p><b>Description:</b> Drawer unit with wheels</p> <p><b>Sizes:</b> compatible for item 1.2. Finish to match office desks worktop.</p> <p><b>Material:</b> Melamine or similar material <b>Colors:</b> White or light grey and availability of other unicolor options <b>Standards:</b> ANSI/BIFM standards, EU equivalent. <b>Warranty:</b> min 2 years required</p>	
<p><b>4.3 Drawer unit to underside of desk</b> (available of same material &amp; colors item 1.3 office desk type 3)</p>	<p><b>Description:</b> Drawer unit with wheels.</p> <p><b>Sizes:</b> compatible for item 1.3 Finish to match office desks worktop.</p> <p><b>Material:</b> Melamine or similar material <b>Colors:</b> White or light grey and availability of other unicolor options <b>Standards:</b> ANSI/BIFM standards, EU equivalent. <b>Warranty:</b> min 2 years required.</p>	
<b>Category 5: Tables</b>		

<p><b>5.1 Round meeting table type 1</b></p> <p>(Finish to match office desks worktop)</p>	<p><b>SIZE:</b></p> <ul style="list-style-type: none"> <li>• <b>D:80cm</b></li> </ul> <p><b>Material:</b> Melamine or similar materials.  <b>Shape:</b> round  <b>Colors:</b> white and other available unicolor options.  <b>Standards:</b> ANSI/BIFM standards, EU equivalent.  <b>Warranty:</b> min 2 years required  <b>Note:</b> Finish to match office desks worktop</p>	
<p><b>5.2 Round meeting table type 2</b></p> <p>(Finish to match office desks worktop)</p>	<p><b>SIZE:</b></p> <ul style="list-style-type: none"> <li>• <b>D:90cm</b></li> </ul> <p><b>Shape:</b> round  <b>Material:</b> Melamine or similar materials.  <b>Colors:</b> white and other available unicolor options  <b>Standards:</b> ANSI/BIFM standards, EU equivalent.  <b>Warranty:</b> min 2 years required.</p>	
<p><b>5.3 Rectangle meeting table</b> (capacity 6 person)</p>	<p><b>SIZE:</b></p> <ul style="list-style-type: none"> <li>• <b>W:90cm</b></li> <li>• <b>L:150cm</b></li> </ul> <p><b>Shape:</b> Rectangular  <b>Capacity:</b> 6 people  <b>Material:</b> Melamine or similar materials. Finish to match office desks worktop  <b>Colors:</b> worktop in dark grey color and availability in unicolor options recommended ( i.e. white)  <b>Standards:</b> ANSI/BIFM standards, EU equivalent.  <b>Warranty:</b> min 2 years required</p>	
<p><b>5.4 Rectangle meeting table</b> (capacity 8 person) Finish to match office desks worktop</p>	<p><b>SIZE:</b></p> <ul style="list-style-type: none"> <li>• <b>W:90cm</b></li> <li>• <b>L:220cm</b></li> </ul> <p><b>Shape:</b> Rectangular  <b>Capacity:</b> 8 people  <b>Material:</b> Melamine or similar materials. Finish to match office desks worktop  <b>Colors:</b> worktop dark grey color and availability in unicolor options recommended ( i.e. white)  <b>Standards:</b> ANSI/BIFM standards, EU equivalent.</p>	

	<p><b>Warranty:</b> min 2 years required</p>	
<p><b>5.5 Conference tables</b></p>	<p><b>Description:</b> Tables with wheels that can fold preferred, (depending on availability of local market) that matches with the overall items style set for the office premises.</p> <p><b>SIZE:</b></p> <ul style="list-style-type: none"> <li>• <b>W:80cm</b></li> <li>• <b>L: 160cm</b></li> </ul> <p><b>Shape:</b> Rectangular <b>Capacity:</b> multiple connected <b>Material:</b> Melamine <b>Colors:</b> dark grey. Availability or other unicolor options recommended. <b>Standards:</b> ANSI/BIFM standards, EU equivalent. <b>Warranty:</b> min 2 years required</p>	
<p><b>5.6 Coffee table</b></p>	<p><b>Description:</b> finish to match with office furniture colors requested and suggested on this document.</p> <p><b>SIZE:</b></p> <ul style="list-style-type: none"> <li>• <b>W:60cm</b></li> <li>• <b>L:70cm</b></li> </ul> <p><b>Shape:</b> Rectangular <b>Material:</b> Melamine or similar materials. <b>Colors:</b> Dark Grey needs to match office furniture colors <b>Standards:</b> ANSI/BIFM standards, EU equivalent. <b>Warranty:</b> min 2 years required</p>	
<p><b>5.7 Cafeteria Tables</b></p>	<p><b>Description:</b> Design as per predesign issue concept image.</p> <p><b>SIZE:</b></p> <ul style="list-style-type: none"> <li>• <b>W:75cm</b></li> <li>• <b>L:210cm</b></li> </ul> <p><b>Shape:</b> Rectangular <b>Capacity:</b> 6 people <b>Material:</b> Melamine <b>Colors:</b> White. Light green available in a range unicolor formats. <b>Standards:</b> ANSI/BIFM standards, EU equivalent. <b>Warranty:</b> min 2 years required</p>	

<b>Category 6: Armchairs</b>		
<p><b>6.1 Armchair</b></p>	<p><b>SIZE:</b></p> <ul style="list-style-type: none"> <li>• <b>W:90cm</b></li> <li>• <b>L:90cm</b></li> </ul> <p><b>Material:</b></p> <ul style="list-style-type: none"> <li>• <b>Chair frame with armrests:</b> <b>Leg:</b> steel Back and seat frame: Solid birch <b>Back/ Armrest:</b> Solid cardboard, Polyurethane foam Polyester wadding <b>Seat:</b> Polyurethane foam., Polyester wadding</li> </ul> <p>Or similar materials</p> <p><b>Colors:</b> available in different unicolor options. <b>Standards:</b> ANSI/BIFM standards, EU equivalent. <b>Warranty:</b> min 2 years required</p>	
<b>Category 7: Sofas</b>		
<p><b>7.1 Sofa</b> (available in same models that item 6.1 armchair)</p>	<p><b>SIZE:</b></p> <ul style="list-style-type: none"> <li>• <b>W:38 cm</b></li> <li>• <b>H:12 cm</b></li> <li>• <b>L:57 cm</b></li> </ul> <p><b>Capacity:</b> 3 people <b>Material:</b> linen and viscose/rayon or similar compositions. <b>Colors:</b> available in different unicolor options <b>Standards:</b> ANSI/BIFM standards, EU equivalent. <b>Warranty:</b> min 2 years required</p>	 <p><b>OPTION 1</b></p>  <p><b>OPTION 2</b></p>
<b>Category 8: Lockers</b>		
	<p><b>SIZE:</b></p>	

<p><b>8.1 Locker</b></p>	<ul style="list-style-type: none"> <li>• <b>W:46cm</b></li> <li>• <b>L:46cm</b></li> </ul> <p> <b>Material:</b> Metal powder coated  <b>Colors:</b> Light Grey  <b>Standards:</b> ANSI/BIFM standards, EU equivalent.  <b>Warranty:</b> min 2 years required         </p>	
<p><b>Category 9: Benches</b></p>		
<p><b>bespoke benches (for storage areas)</b></p>	<p> <b>SIZE :</b>            Available in different type of sizes able to be customized.         </p> <p> <b>Material:</b> Melamine finish worktops in white color  <b>Colors:</b> Light Grey  <b>Standards:</b> ANSI/BIFM standards, EU equivalent.  <b>Warranty:</b> min 2 years required         </p>	
<p><b>Category 10: mobile sound panels</b></p>		
<p><b>10.1 Movable sound absorbing panels</b></p>	<p> <b>Description:</b> The removable sound absorptive needs to offer a flexible solution as partitions between works. Sound absorbing panels can be easily placed and removed for space rearrangement.         </p> <p> <b>SIZE :</b> Preferable a standard dimension of           <ul style="list-style-type: none"> <li>• 120x180x5cm</li> </ul> </p> <p> <b>Colors:</b> Available in different unicolor options  <b>Standards:</b> sound absorption index is <b>as = 0.9</b> at <b>1000Hz</b>, according to ISO 354.2003. standards,  <b>Warranty:</b> min 2 years required         </p>	

**NOTE:** UNHCR team will (if necessary) in order to assure the quality of models offered by the bidders arrange visits to the supplier's sites. (This visit if necessary) will be arranged with the bidders in advance.