



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

DATE: 20/11/2015

REQUEST FOR QUOTATION: No. RFQ/GRC/2015-017

**FOR INSTALLATION SERVICES OF WOODEN FLOOR FOR TENTED
WAREHOUSE (RUBHALLS/WIIKHAL) AND REFUGEE HOUSING UNITS (RHU)
IN GREECE**

The United Nations High Commissioner for Refugees (UNHCR), Office in Greece, located at 12, Tagiapiera Street, Athens, 11525, is seeking to sign a Frame Agreement for installation services of wooden floor for UNHCR tented warehouse and Refugee Housing units, as specified in this Request for Quotation (RFQ).

1. Requirements

- Description: Installation services and material of wooden floors
- Type of deliverables and quantities: As per Annex A, B and C
- Delivery Location: UNHCR operation sites in Greece

Please include the following price information in your quote (VAT to be indicated separately):

- Currency: EUR
- Costs to submitted as per Annex C

2. RFQ Submission

We would appreciate receiving your quotation on or before Tuesday 24 November 2015–23:59hrs EET in PDF format in Greek or English language via e-mail to llevatr@unhcr.org, cc also kilicale@unhcr.org and fikari@unhcr.org.

Please indicate in the e-mail subject field:

- RFQ/GRC/2015-017
- Company Name
- Number of e-mails that are sent (example: 1/2, 2/2)

You are kindly asked to hold your quotation valid as least for 30 days. The standard payment terms of UNHCR is net 30 days upon satisfactory delivery of goods or services.

Please find attached and prepare your offer in response to:

1. ANNEX A : Terms of Reference
2. ANNEX B : Technical Offer Form
3. ANNEX C : Financial Offer Form

Thank you for your kind attention.