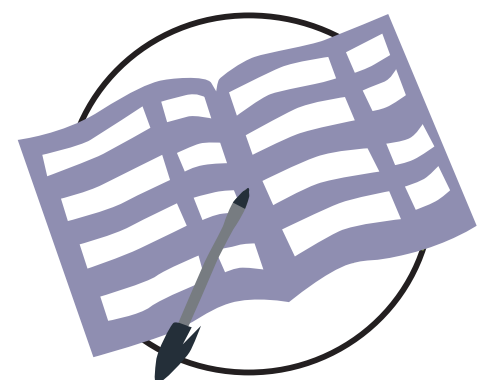Family Planning Register

> Illustrated Guide to Family Planning Register

	Serial No.	FP Code No.	Name	Age	Sex (M / F)	Status (Ref / Nat)	Address	REGISTRATION			
								Date of visit	Re-visit (Y / N)	Marital Status	No. of children
A											

A Registration

Serial No.:
> **Enter sequence number in register**

FP Code No:
> **Enter unique identifying number**

Name:
> **Print Name of client**

Age:
> **Fill Age (in years)**

Sex:
> **Enter Male (M) / Female (F)**

Status:
> **Classify as Refugee (Ref) / National (Nat)**

Address:
> **Print Camp Address (Refugee) / Nearest Village (National)**

Date of visit:
> **Enter date (dd/mm/yy)**

Re-visit:
> **Enter Yes (Y) or No (N)**

Marital Status:
> **Classify as Married monogamous (MM) / Married Polygamous (MP) / Single (S) / Widowed (W) / Separated (S) / Divorced (D)**

Number of children:
> **Enter number of surviving children**

B Type of Method

COCP Low Dose:
> **Enter number of cycles supplied**

COCP High Dose:
> **Enter number of cycles supplied**

POP:
> **Enter number of cycles supplied**

ECP:
> **Enter number of pills supplied**

Injectable:
> **Enter number of the dose injected**

Implantable:
> **Enter date of insertion**

IUCD:
> **Enter date of insertion**

Male Condom:
> **Enter number of pieces supplied**

Female Condom:
> **Enter number of pieces supplied**

Sterilization:
> **Enter date that: (i) client decided to accept the procedure; and (ii) date procedure was performed**

NOTES

If client discontinues a method, a cross (X) should be entered in the column corresponding to the type of method.

The date of discontinuation should also entered in the column corresponding to the type of user (see section C).

B

FAMILY PLANNING METHOD												**C** Type of User *	Next appt. date
COCP Low Dose *Micro-gynon Nordette*	COCP High Dose *Lo-Femenal*	POP *Micro-val Micro-lut*	ECP *Postinor-2*	Injectable *Depo-Provera*	Implantable *Norplant*	IUCD	Condom		Sterilisation				
							Male	Female	Date of acceptance	Date of procedure			

C **Type of User**

Type of User:
> Enter type of user, according to the categories given in the legend (see defintions opposite):

New user / Repeat User / Discontinued

Next appt date:
> Enter the date of the next scheduled appointment

NOTES

Enter name, address, method and next scheduled date into Appointments Book.

The names of client expected each day should be updated from the appointments book into the register at the beginning of each day.

Definitions of Types of User

New user

A client who has never used the method before;

or

A user who has discontinued a method (see below), and since decided to re-start the same method

Repeat user

A client who has used the method on at least one previous visit, and has NOT missed a scheduled appointment by more than seven days*

Discontinued

A client who has not attended for a scheduled visit within seven days* from the appointment date

 * The exact number of days should be adapted to the country context, and standardised among all health partners within written Reproductive Health policy guidelines

| Serial No. | FP Code No. | Name | Age | Sex (M / F) | Status (Ref / Nat) | Address | REGISTRATION | | | |
							Date of visit	Re-visit (Y / N)	Marital Status	No. of children

Family Planning Register

FAMILY PLANNING METHOD												Type of User *	Next appt. date
COCP Low Dose *Micro-gynon Nordette*	COCP High Dose *Lo-Femenal*	POP *Micro-val Micro-lut*	ECP *Postinor-2*	Injectable *Depo-Provera*	Implantable *Norplant*	IUCD	Condom		Sterilisation				
							Male	Female	Date of acceptance	Date of procedure			
COCP Low Dose *Micro-gynon Nordette*	COCP High Dose *Lo-Femenal*	POP *Micro-val Micro-lut*	ECP *Postinor-2*	Injectable *Depo-Provera*	Implantable *Norplant*	IUCD	Male	Female	Date of acceptance	Date of procedure			

* Type of User: 1. New User   2. Repeat User   3. Discontinued
(see guidelines in front cover for definitions)

9.0   Reproductive Health