



Established in December 1950, the Office of the United Nations High Commissioner for Refugees (UNHCR) is mandated to lead and coordinate international action to protect and assist refugees and other persons of concern. For more than six decades, UNHCR has helped over 50 million of people restart their lives. UNHCR is now looking for:

Associate Communication/PI Officer world wide

The Associate Communication/PI Officer will assist his/her supervisor to give, obtain and exchange information requiring discussion and explanation. External contacts are generally with a broad range of officials from national and international institutions, media or general public on matters of importance to the organization. The incumbent has accountability for ensuring UNHCR's media relations and advocacy work within geographic and thematic areas are effectively supported as well as maintaining the organization's standing with the media and audiences. Responsibilities also include the representation of UNHCR in press events, interviews and other media events and produce reports and press releases for donors and other stakeholders.

Required competencies:

- Empowering and building trust
- Innovation and creativity
- Technological awareness
- Political awareness

Education and Work Experience:

- University degree in Journalism, International Relations, Communications, Political Science or similar relevant field
- Minimum of 2 years of relevant job experience at professional level in progressively responsible functions related to UNHCR and/or any other humanitarian agency on promotional activities of the agency
- General understanding of UN/UNHCR reforms and the priority agenda of the organization
- Very good IT affinity specific focus on preparation of website/pages.
- Background in journalism and/or communications & advocacy.
- Experience in engagement and outreach with social media.
- Experience in humanitarian an asset
- Excellent computer skills (MS Word, Excel and PowerPoint essential)
- Excellent communication skills
- Excellent knowledge of English and another UN language