



Simulation instructions for participants:

1. You are a member of a border official post. There are two countries, namely A and B with two border posts each. As a border guard, you have been assigned to one of these posts.
2. This is a very busy day at the border and you need to get organized at your border post as there will be a lot to do and many decisions to be taken.
3. There needs to be one Senior Border Official in command of your border post. You have 5 minutes to choose the officer in command and assign different tasks amongst the other border officials.
4. You will be “on duty” for 45 minutes, that is, receiving people approaching the border and taking the appropriate decisions related to crossing the border, initial reception conditions and any other action needed.
5. After that, you and your group will have **1 hour** to draft the *daily incident sheet* with regard to each person with whom you have had to take specific action.
6. A form to this effect will be provided to you at the beginning of your deployment at the border.
7. During this 1 hour, you may receive important visitors, who you may need to speak to. Please make sure that somebody can receive them.
8. You may get in touch with border guards in the other border post in your country or in the neighbouring country.