

AGENDA

Morning sessions will start at 8.30am and afternoon sessions will end at 5.30pm. Lunch breaks will be from 12.30pm until 1.30pm. Technical evening sessions on the training may take place depending on participants' needs and will take place from 6.30-7.30pm.

The topics may include: i) basics of ENA; ii) data management and saving of survey / data files; iii) FAQs on day's session; iv) Basics of Epi info-ENA hybrid or Epi info; v) calculating feeding programme coverage. Saturday all day will be off.

Please note that there may be *mandatory* evening sessions organized by Ismail Arte Rage and Caroline Wilkinson related to country programmes (not related to training)

Please note that the timing of sessions proposed below will most likely be modified as the training unfolds.

Sunday July 8 th (Day 1)				
Schedule	Content of presentations	Details	Presenters	
Morning with 20 min break	8.30-9.15	<ul style="list-style-type: none"> Opening statement General introduction of participants & presentation of training content with teaching methods 	-Ice breaker -Survey experience and expectations from training	Caroline Wilkinson & Ismail Arte Rage Melody Tondeur & Ellen Andresen
	9.15-10.00	Pre-training assessment		Supervised by trainers
	10.20-11.00	Overview of SMART and associated tools	Highlighting what's new with SMART (sample size calculation, plausibility check, ENA/EPI, stage 2 sampling, integration of mortality component); update on FS module; different ENA software versions.	Melody Tondeur
	11.00-12.00	Presentation on UNHCR newly developed Standardised Expanded Nutrition Survey (SENS) Guidelines & brief overview of standard questionnaires		Caroline Wilkinson & Ellen Andresen
		Sampling and sample size calculation	Theory on sampling (stage 1), sample size calculation and practice with ENA software	Oleg Bilukha & Aurore Virayie
12.30-13.30	Lunch			
Afternoon with 20 min break	13.30-17.25	Sampling and sample size calculation (continued)	Theory on sampling (stage 1), sample size calculation and practice with ENA software Some of the topics covered will include: fixed HH vs. quota sampling; non-response rate and oversampling; minimum number of clusters and cluster size; design effect; adjustment for small population size.	Oleg Bilukha & Aurore Virayie
	17.25-17.30	Wrap-up of day and introduction to next day's agenda		Melody Tondeur
OPTIONAL evening session led by Ellen Andresen, Ismail Arte Rage, Caroline Wilkinson & Melody Tondeur				

Monday July 9 th (Day 2)				
Schedule		Content of presentations	Details	Presenters
Morning with 20 min break	8.30-9.15	Quizz and re-cap of Day 1		Melody Tondeur
	9.15-12.30	Sampling and sample size calculation (continued)		Oleg Bilukha & Aurore Virayie
	12.30-13.30	Lunch		
Afternoon with 20 min break	13.30-15.00	Selection of household/children (Stage 2 sampling)	Highlighting what's new with SMART and application to individual countries and refugee settings.	Melody Tondeur
	15.20-16.00	Field procedures and special cases	Highlighting standardisation	Caroline Wilkinson
	16.00-17.25	Practical session on designing a survey and using ENA Planning screen.	Exercise on survey design and planning	All trainers
	17.25-17.30	Wrap-up of day and introduction to next day's agenda		Melody Tondeur
OPTIONAL evening session led by Ellen Andresen, Ismail Arte Rage, Caroline Wilkinson & Melody Tondeur				

Tuesday July 10 th (Day 3)				
Schedule		Content of presentations	Details	Presenters
Morning with 20 min break	8.30-9.15	Quizz and re-cap of Day 2		Caroline Wilkinson & Melody Tondeur
	9.15-12.00	Training and supervising teams (Anthropometry): Background on malnutrition and anthropometry, standardisation test (ENA training screen), age determination and referral process.	Highlighting anthropometric equipment standards, z-scores vs percentage of median, malnutrition cut-offs, WHO Standards vs NCHS Reference, common errors in anthropometric measurements, age data and training needs.	Ellen Andresen & Caroline Wilkinson
	12.00-12.30	Using ENA Data Entry Anthropometry screen	Practice with data entry and functions of screens (Data View and Variable View)	Melody Tondeur & Ismail Arte Rage
	12.30-13.30	Lunch		
Afternoon with 20 min break	13.30-14.30	Using ENA Results Anthropometry screen (continued)	Exploring results from a data set.	Melody Tondeur & Ismail Arte Rage
	14.30-17.25	Introduction to cleaning data/Use of ENA Plausibility Report for anthropometric data	Automatic report and quality of a survey.	Oleg Bilukha & Aurore Virayie
	17.25-17.30	Wrap-up of day and introduction to next day's agenda		Melody Tondeur
OPTIONAL evening session led by Ellen Andresen, Ismail Arte Rage, Caroline Wilkinson & Melody Tondeur				

Wednesday July 11 th (Day 4)				
Schedule	Content of presentations	Details	Presenters	
Morning with 20 min break	8.30-9.15	Quizz and re-cap of Day 3	Ismail Arte Rage & Melody Tondeur	
	9.15-11.00	Introduction to cleaning data/Use of ENA Plausibility Report for anthropometric data (continued)	Oleg Bilukha & Aurore Virayie	
	11.00-12.30	Practical exercise with different data sets and interpretation of plausibility report	Oleg Bilukha & Aurore Virayie with support from all trainers	
	12.30-13.30	Lunch		
Afternoon with 20 min break	13.30-17.25	Use of Epi Info and Epi Info hybrid software	Use of Make View and Analysis module; importing/exporting files; defining and recoding variables; use of complex sample module	Melody Tondeur with support from all trainers
	17.25-17.30	Wrap-up of day and introduction to next day's agenda		Melody Tondeur
OPTIONAL evening session led by Ellen Andresen, Ismail Arte Rage, Caroline Wilkinson & Melody Tondeur				

Thursday July 12 th (Day 5)				
Schedule	Content of presentations	Details	Presenters	
Morning with 20 min break	8.30-9.30	Mid-training assessment		Supervised by all trainers
	9.30-10.30	Kenya Kakuma and Rwanda survey experience with mobile phone presentation: lessons learnt, advantages and challenges	Focus on designing questionnaire, training and supervising teams, challenges, logistical and technical requirements.	Ellen Andresen & Ismail Kassim
	10.50-12.30	Introduction to UNHCR Anaemia Module, questionnaire, team structure and sampling		Ismail Arte Rage & Caroline Wilkinson
	12.30-13.30	Lunch		
Afternoon with 20 min break	13.30-17.25	<ul style="list-style-type: none"> Practical session with Hemocue (Group 1) 	Use of the Hemocue 301 for heamoglobin measurements, standardisation of measurements	Ismail Arte Rage & Ellen Andresen
		<ul style="list-style-type: none"> Analysing anaemia data (Group 2) 	Use of a sample anaemia dataset (children and women)	Melody Tondeur, Caroline Wilkinson & Oleg Bilukha
	17.25-17.30	Wrap-up of day and introduction to next day's agenda		Melody Tondeur
OPTIONAL evening session led by Ellen Andresen, Ismail Arte Rage, Caroline Wilkinson & Melody Tondeur				

Friday July 13 th (Day 6)			
Schedule	Content of presentations	Details	Presenters
Morning with 20 min break	8.30-9.15	Quizz and re-cap of Day 5	Ellen Andresen & Melody Tondeur
	9.15-11.15	Anaemia final analysis and reporting	Caroline Wilkinson & Ismail Arte Rage with support from all trainers
	11.15-12.00	Introduction to UNHCR WASH Module, questionnaire, team structure and sampling	Ismail Arte Rage & Caroline Wilkinson
	12.00-12.30	Use of WASH questionnaire (adaptation to each context)	Ismail Arte Rage & Caroline Wilkinson with support from all trainers
	12.30-13.30	Lunch	
Afternoon with 20 min break	13.30-14.30	Use of WASH questionnaire (adaptation to each context) (continued)	Ismail Arte Rage & Caroline Wilkinson with support from all trainers
	14.30-17.25	WASH final analysis and reporting	Ismail Arte Rage & Melody Tondeur with support from all trainers
	17.25-17.30	Wrap-up of day and introduction to Monday's agenda	Melody Tondeur
OPTIONAL evening session led by Ellen Andresen, Ismail Arte Rage, Caroline Wilkinson & Melody Tondeur			

Sunday July 15 th (Day 7)			
Schedule	Content of presentations	Details	Presenters
Morning with 20 min break	8.30-9.15	Quizz and re-cap of Day 6	Ismail Arte Rage & Melody Tondeur
	9.15-10.00	Introduction to UNHCR Mosquito Net Module, questionnaire, team structure and sampling	Ellen Andresen & Melody Tondeur
	10.20-11.00	Use of mosquito net coverage questionnaire (role play preparation)	Ismail Arte Rage & Ellen Andresen
	11.00-12.00	Role Play	Ismail Arte Rage & Ellen Andresen
	12.00-12.30	Mosquito net coverage final analysis and reporting	Ellen Andresen & Melody Tondeur with support from all trainers
	12.30-13.30	Lunch	
Afternoon with 20 min break	13.30-15.30	Mosquito net coverage final analysis and reporting (continued)	Ellen Andresen & Melody Tondeur with support from all trainers
	15.50-16.30	Introduction to UNHCR IYCF Module, questionnaire, team structure and sampling	Ismail Arte Rage & Caroline Wilkinson
	16.30-17.25	Use of IYCF questionnaire (adaptation to each context)	Ismail Arte Rage & Caroline Wilkinson with support from all trainers
	17.25-17.30	Wrap-up of day and introduction to next day's agenda	Melody Tondeur
OPTIONAL evening session led by Ellen Andresen, Ismail Arte Rage, Caroline Wilkinson & Melody Tondeur			

Monday July 16 th (Day 8)			
Schedule	Content of presentations	Details	Presenters
Morning with 20 min break	8.30-9.15	Quizz and re-cap of Day 7	Caroline Wilkinson & Melody Tondeur
	9.15-12.30	IYCF final analysis and reporting	Ismail Arte Rage & Melody Tondeur with support from all trainers
	12.30-13.30	Lunch	
Afternoon with 20 min break	13.30-14.00	Introduction to UNHCR Food Security Module, questionnaire, team structure and sampling	Ismail Arte Rage
	14.00-15.00	Use of Food Security questionnaire (adaptation to each context)	Ismail Arte Rage & Ellen Andresen with support from all trainers
	15.20-17.25	Food Security final analysis and reporting	Ellen Andresen & Melody Tondeur with support from all trainers
	17.25-17.30	Wrap-up of day and introduction to next day's agenda	Melody Tondeur
OPTIONAL evening session led by Ellen Andresen, Ismail Arte Rage, Caroline Wilkinson & Melody Tondeur			

Tuesday July 17 th (Day 9)			
Schedule	Content of presentations	Details	Presenters
Morning with 20 min break	8.30-9.15	Quizz and re-cap of Day 8	Ismail Arte Rage & Melody Tondeur
	9.15-11.00	Final reporting and practical exercise on survey reports	UNHCR global survey database, SMART report, CRED checklist, final reporting and practical exercise on survey reports Caroline Wilkinson and Ellen Andresen
	11.00-12.30	Practical exercises on planning / analysing SENS survey with all modules	All trainers
	12.30-13.30	Lunch	
Afternoon with 20 min break	13.30-15.00	Training session on basic Epi –Info Views (inserting a skip pattern, modifying questionnaires)	Melody Tondeur with support from all trainers
	15.20-16.20	Post-test on SENS	Supervised by all trainers
	16.20-17.00	Evaluation of training	Ismail Arte Rage
	17.00-17.30	Closing of training and wrap-up	All trainers